1 HOME BUYING TEAM

Your rental sale at a glance

One place for the lease, rent, repairs and timing that matter to a sale.

Type or write what you know. Leave unknowns blank and keep a saved copy.

Rental property address

Current rent / month

Deposit held

Prepaid rent

Lease ends / renews

Lease type

Occupied / vacant

Cash flow and repairs

Monthly expense estimates are fine. This worksheet does not calculate a sale price.

Mortgage / month

Taxes + insurance / month

Utilities, HOA, other / mo.

Known repairs, deferred work or recent improvements

What would make the sale work for you?

Timing, showing arrangements, lease concerns or another priority.

Documents to have available when needed

- [ ] Lease + amendments
- [ ] Rent ledger
- [ ] Deposit / prepaid record
- [ ] Rental registration
- [ ] Management agreement
- [ ] Voucher paperwork

Confirm lease terms, showing notice, rent proration and deposit transfer with your closing team.

No tenant names, IDs, bank details or account numbers are needed on this summary.

Talk through your rental **816-409-1420** **Read the rental guide**