RECORD OF PROCEEDINGS
B.S.T. and G. FIRE DISTRICT REGULAR MEETING
Thursday September10, 2026
7:00 p.m.

The September 10, 2026, meeting was called to order by Chairman Dick Fisher, the meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

Berkshire Township- Stephen Ciacchi-present
City of Sunbury -Tim Gose-present
Trenton Township Dick Fisher- present
Village of Galena-Kathy Krupa-present

Special Guest: **None:**
MINUTES:

The MINUTES of August 17, 2026, monthly board meeting was Reviewed by the board.
A motion by K. Krupa was made to approve the Minutes as presented
Second by S. Ciacchi
Vote: S. Ciacchi-yea;
K. Krupa-yea;
T. Gose-abstain
D. Fisher-yea.

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*A New format for the Chief's Report was presented.

FIRE CHIEF'S MONTHLY REPORT

By: Chief Kovach

Board Meeting: September 10, 2026 · Reporting Period: August 2026

225	**1,378**	**71**	**▲ 21.3%**	**▲ 52.5%**
August Emergency Responses 2026	**2026 YTD Responses** through August	**Overlapping Calls** 31.56% of Aug calls	**Call Volume** YTD vs. 2025	**Overlapping Calls** YTD vs. 2025

Chief's Message

August reflects continued growth in emergency service demand. The District handled 225 responses during the month and 1,378 responses year-to-date. Overall call volume is 21.3% higher than the same period in 2025, while overlapping incidents have increased 52.5%, which we will continue to closely monitor. These trends reinforce the importance of maintaining adequate staffing, monitoring response performance, and planning for continued district growth.

The potential increase in call volume for August may be attributed to multiple false alarms traced back to Carbon Monoxide detectors purchased online, due to a large sale that occurred in the spring. We have found that these detectors are not UL-rated, are not sold under a brand name. and are actually labeled as CO2 alarms. They are starting to malfunction, and we are planning on filming a PSA to put on social media in an attempt to reduce false alarms.

01 | ADMINISTRATION, FINANCE & CAPITAL

NONE	E351 Pump	2
Purchases > $5,000	**Repairs / Maintenance**	**Executive Session Items**
August report	August report	Station 352 · contract negotiations

Administrative Status

Repairs & Maintenance:

1. Engine 351 is at All American getting its annual PM, Pump PTO repairs, and some electrical issues repaired.

2026 Levy:

The district has formally launched the 2026 Fire Levy Facts campaign, with informational materials placed on the website and on social media. We will be attending the parent organization meetings on the following dates to present factual information:

- Berkshire Township: 9/16/2026 at 5:00pm
- City of Sunbury: 9/16/2026 at 7:00pm
- Village of Galena: 9/21/2026 at 6:00pm
- Trenton Township: 10/7/2026 at 7:00pm

New Engine:

1. AC Stambaugh to update

Purchases Over $5,000: None reported for this meeting.

Station 352: Identified as an executive-session discussion item.

Contract Negotiations: Identified as an executive-session discussion item.

02 | CHIEF'S PRIORITIES & BOARD ACTIONS

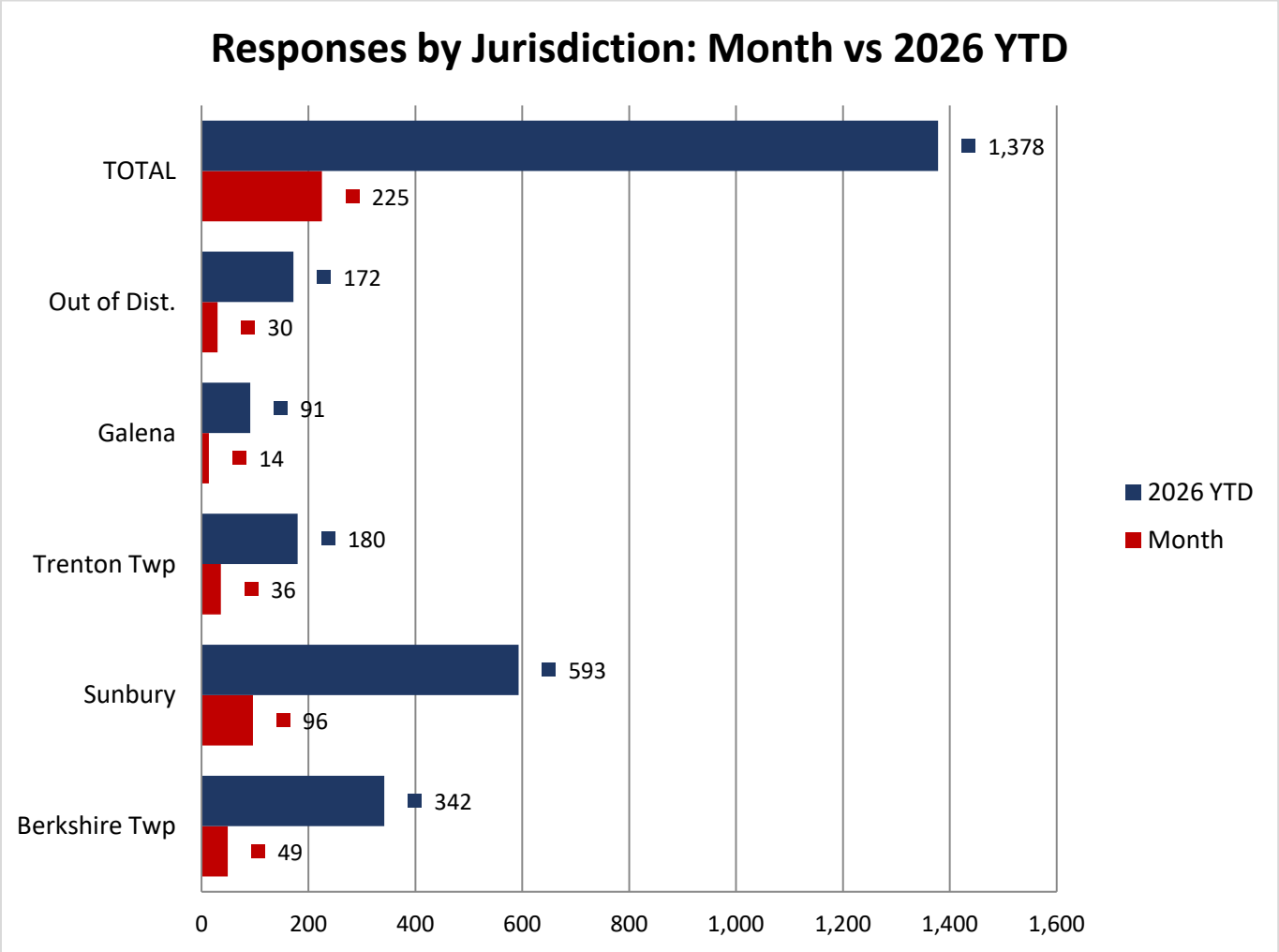
Board Action / Decision	Monitor	On Track	Pending
Contract negotiations	Call volume growth	Routine maintenance	Fall Open House- 10/25 noon to 3:00
	Overlapping incidents	New Engine	Station 352 Grand Opening
	Part-time staffing	2026 Levy Facts	
	Station 352		

03 | EMERGENCY OPERATIONS

49	96	36	14	30
Berkshire Twp YTD 345 · 24.82%	**Sunbury** YTD 593 · 43.03%	**Trenton Twp** YTD 180 · 13.06%	**Galena** YTD 91 · 6.60%	**Out of District** YTD 172 · 12.48%

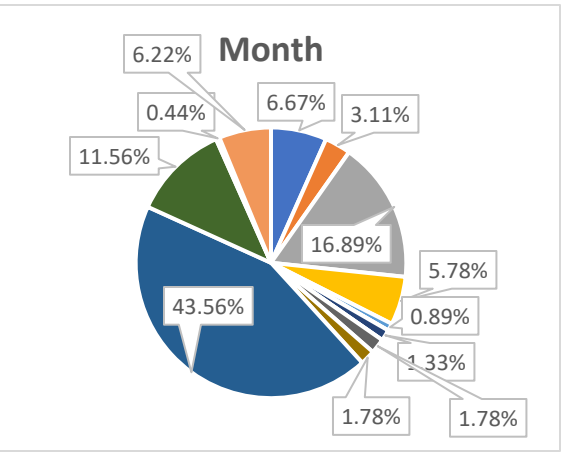
District takeaway: Sunbury generated the largest share of district responses, accounting for 43.30% of YTD activity. **Response Distribution**

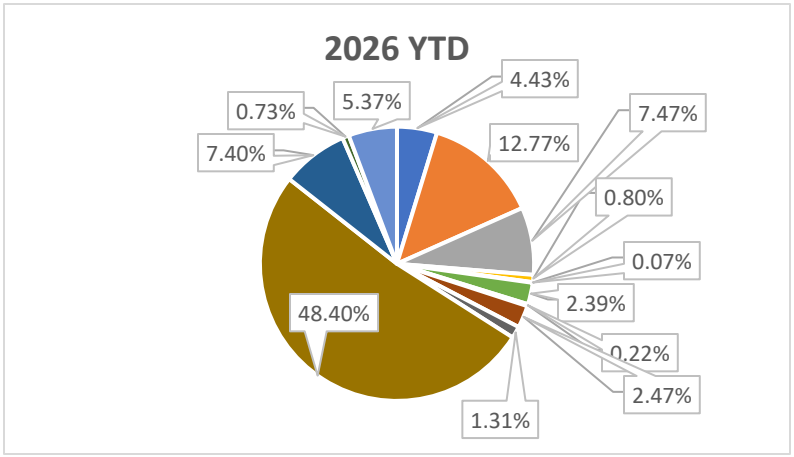
Station activity: 351 responses: 144 352 responses: 59 Dual responses: 22 Total: 225



04 | INCIDENT TYPE ANALYSIS

44%	7%	17%	11%
EMS - Aug. 48% YTD	**Fires - Aug.** 7% YTD	**False Alarms - Aug.** 11% YTD	**Service – Aug.** 11% YTD



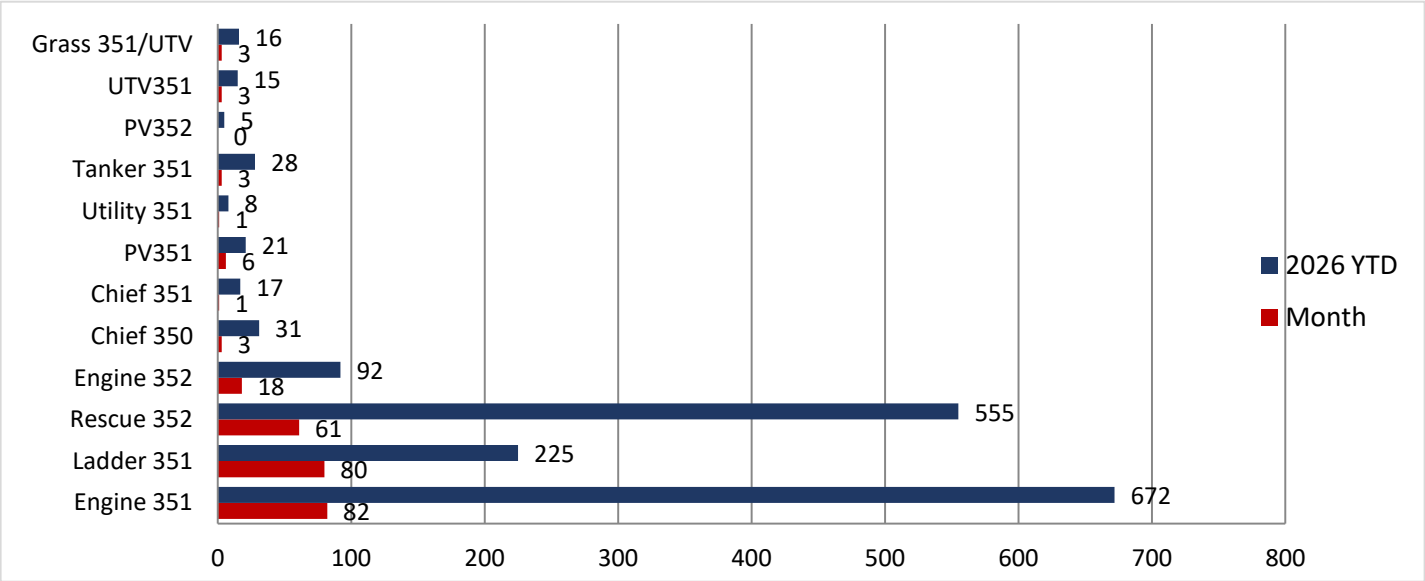


Incident Type	Month #	Month %	2026 YTD#	2026 YTD %
FIRES	15	6.67%	85	6.17%
INVESTIGATIONS	7	3.11%	61	4.43%
FALSE ALARMS	38	16.89%	176	12.77%
MVA'S	13	5.78%	103	7.47%
MVA W/ EXTRICATION	2	0.89%	11	0.80%
BOMB THREATS	0	0.00%	1	0.07%
GAS	3	1.33%	33	2.39%
CO	0	0.00%	3	0.22%
ELECTRICAL	4	1.78%	34	2.47%
RESCUE	4	1.78%	18	1.31%
EMS	98	43.56%	667	48.40%
SERVICE	26	11.56%	102	7.40%

Incident Type	Month #	Month %	2026 YTD#	2026 YTD %
HAZMAT	1	0.44%	10	0.73%
OTHER	14	6.22%	74	5.37%

05 | APPARATUS UTILIZATION

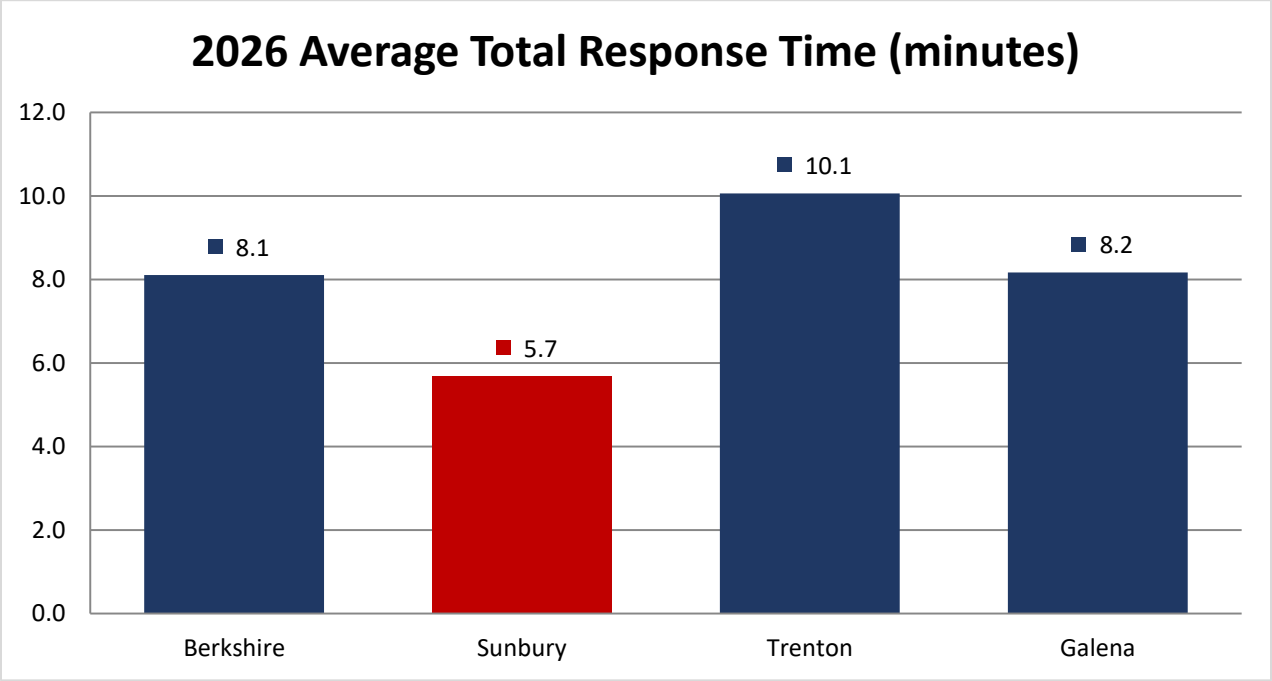
261	1,685	1.16	72.8%
Vehicle Responses August 2026	**2026 YTD Responses** through August	**Units per Incident** 1.22 YTD average	**Engine 351 + Rescue 352** of YTD fleet workload



Unit	Month	2026 YTD	% of Month	% of YTD
Engine 351	82	672	31.4%	39.9%
Ladder 351	80	225	30.7%	13.4%
Rescue 352	61	555	23.4%	32.9%
Engine 352	18	92	6.9%	5.5%
Chief 350	3	31	1.1%	1.8%
Chief 351	1	17	0.4%	1.0%
PV351	6	21	2.3%	1.2%

Unit	Month	2026 YTD	% of Month	% of YTD
Utility 351	1	8	0.4%	0.5%
Tanker 351	3	28	1.1%	1.7%
PV352	0	5	0.0%	0.3%
Grass / UTV351	6	31	2.2%	1.8%
TOTAL	**261**	**1,685**		

06 | RESPONSE PERFORMANCE



Response-Time Detail: 2026 Averages

Community	Process	Turnout	Travel	TRT
Berkshire	00:56	01:01	05:33	08:06
Sunbury	01:05	00:45	02:52	05:41
Trenton	01:01	00:46	06:35	10:04
Galena	01:41	00:52	05:27	08:10

Process Time: Time from the initial 911 call until the District is toned out.

Turnout Time: Time from notification until the unit is enroute.

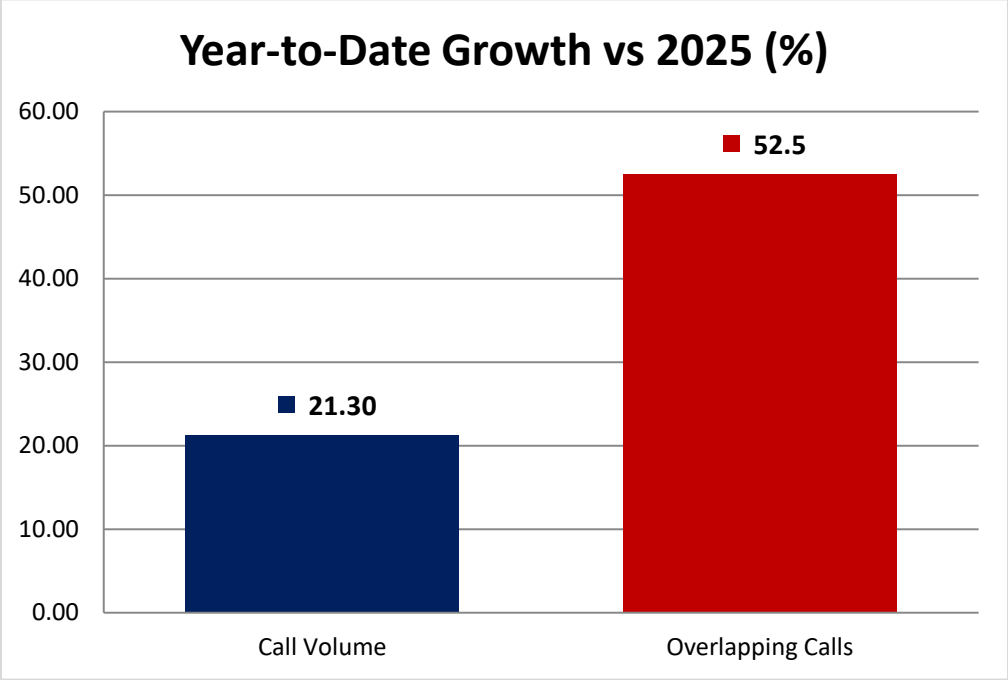
Travel Time: Time the unit is enroute until arrival on scene.

Total Response Time (TRT): Time from the 911 call until arrival on scene.

Management observation: The largest community-to-community variation occurs in travel time, which is strongly influenced by geography, station location, road network, and incident location.

07 | DEMAND, STAFFING & PERSONNEL

71	302	▲ 52.5%
August Overlapping Calls 31.56% of August responses	**2026 YTD Overlapping** 21.92% of YTD responses	**Change** YTD vs. 2025



Why Overlapping Calls Matter

Overlapping incidents are a direct indicator of simultaneous demand. As the percentage of overlapping incidents increases, the District has fewer immediately available companies for new calls and may experience greater reliance on additional staffing, automatic aid, or cross-station resource movement.

Personnel

The four new part-time hires have completed their orientation and are on shift.

08 | FIRE PREVENTION & COMMUNITY RISK REDUCTION

CRR Activity Dashboard

Measure	August Actual	2026 YTD (thru August)
Inspections	87	564
Plan Reviews	9	75
Fire Investigations	0	4
Permits Issued	9	50
Public Education / Events	5	43
Car Seats Installed	1	17

09 | INCIDENT REVIEW

Notable August Incidents

August 6, 2026	E-Scooter Fire in Garage

Location: Northstar Apartments – Wilson Rd
Incident: Reported garage fire
Operations: Overhauled and cooled down an e-scooter that had caught fire due to Lithium-Ion Batteries
Outcome: Minor smoke damage to the unit, no extension not any other units.

August 19, 2026	Ohio to Erie Trail- Injured Cyclist

Location: Ohio to Erie Trail in Trenton Twp.
Incident: A cyclist crashed on the Ohio to Erie trail and suffered a minor injury.
Operations: The patient was found with and loaded onto UTV351 and moved to DCEMS
Outcome: The patient was transported by DCEMS

August 19, 2026	Commercial Vehicle Fire

Location: Interstate 71 North, south of 37.
Incident: A box truck caught on fire and was fully involved.
Operations: Crews extinguished the fire then used HazMat supplies to contain oil and fuel from going in the ditch.
Outcome: No injuries reported, vehicle a total loss.

August 20, 2026	Ohio Fire Chiefs' State Mutual Aid Activation

Location: Licking County
Incident: Numerous water rescues due to flooding
Operations: Delaware County was activated. We sent two personnel with out RIT craft to assist with evacuations.
Outcome: We assisted with numerous victim removals, no injuries reported while we were there.

August 23, 2026	Multi- Vehicle Crash

Location: SR37 in front of Panera
Incident: Multiple vehicle crash.
Operations: One person required extrication, one vehicle caught fire
Outcome: Moderate injuries to one person, fire contained to the engine compartment.

August 23, 2026	Single Vehicle Crash with Extrication

Location: 71 North, North of 37
Incident: Single vehicle crash into cables.
Operations: One person required extrication.
Outcome: Moderate injuries to one person.

Motion by T. Gose was made to accept the Chief's report as presented, with a second by K. Krupa.
Vote: D. Fisher-yea; S. Ciacchi-yea; C. Cooper-yea; and K. Krupa-yea.

OLD BUSINESS: 2026 Levy Information

BST&G Fact Sheets will be available to all residents and will be posted on BST&G Fire District website. This information is factual data only and does not imply a vote for or against the levy.

5 levies will be on November 3, 2026 ballot.

Copies of the sample ballots were distributed to the board members.

STATION #2 -Report from construction team-

Chief Kovach gave an update on the slow progress that is being made to finalize the repairs needed for the new station. Weekly meetings are still being held with little progress..

NEW BUSINESS: IAFF Local #5123-President Richard Stewart requested to meet with fireboard to discuss the Collective Bargaining Agreement that is being reviewed.

A motion to go into Executive Session under ORC 121.22 (G)(4) Collective Bargaining Matters was made by D. Fisher at 8:10 p.m. A second was made by T. Gose. Vote: K. Krupa-yea; T. Gose-yea; S. Ciacchi-yea; and D. Fisher-yea.

At 8:20 p.m., a motion by D. Fisher was made to go out of executive session and return to the normal monthly board meeting. Second by K. Krupa. Vote: K. Krupa-yea; S. Ciacchi-yea; T . Gose-yea; and D. Fisher-yea.

A motion to accept the Collective Bargaining Agreement Extension for 1 year as presented was made by S. Ciacchi, with a second by T. Gose. Vote S. Ciacchi-yea; T. Gose-yea; K. Krupa-yea; and D. Fisher-yea (see attached copy)

PUBLIC INPUT:

FISCAL OFFICER REPORT: Finance Reports

***Payroll Reports:**
*** PP#15 and PP#16**
***Cash Flow Detailed by Fund Report**
***Receipt Report for -August 2026**
***Payment Listing for -August 2026**

Bank Reconciliations:
August 2026-Balanced
Purchase Orders issued as requested
Motion to approve the Financial Reports as presented by the Fiscal Officer was made by S. Ciacchi, with a second by K. Krupa. Vote-all yea.

ADMINISTRATION: At 8:25 p.m., a motion by K. Krupa was made to go into executive session under ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Second by S. Ciacchi. Vote: T. Gose-yea; S. Ciacchi-yea; K. Krupa-yea; and D. Fisher-yea. (Only the 4 board members will be in the executive session).

At 8:50 p.m. a motion to go out of executive session was made by D. Fisher, with a second by T. Gose. Vote: K. Krupa-yea; S. Ciacchi-yea; D. Fisher-yea; and T. Gose-yea.

The board members requested a copy of the policy regarding station vehicles and using them for grocery shopping. No vehicles are to be left unattended.

NEXT MEETING DATE: **-Thursday October 8, 2026 7:00 p.m.**
Meeting will be held at station 350 W. Cherry Street
Sunbury, OH

ADJOURN: **With no further business, a motion to adjourn was made by:**
T. Gose, with a second by K. Krupa.
Vote: all yes, Motion carried.

Minutes Approved October 8, 2026

_____ _____

Chairman-Richard Fisher **Vice-Chairman-Kathy Krupa**

_____ _____

Board Member-Stephen Ciacchi **Board Member-Tim Gose**

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Fiscal Officer-Greg Roy