RECORD OF PROCEEDINGS
B.S.T. and G. FIRE DISTRICT REGULAR MEETING
Monday August 17, 2026
7:00 p.m.

***note change in date of the normal meeting dates**

The August 17, 2026, meeting was called to order by Chairman Dick Fisher, the meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

Berkshire Township- Stephen Ciacchi-present
City of Sunbury Alt. Cindi Cooper-present
Trenton Township Dick Fisher- present
Village of Galena-Kathy Krupa-present

Special Guest: None: **Attorney Chris McClosky**
Bricker/Graydon/Wyatt
At 7:01 p.m., a motion by D. Fisher was made to go into Executive Session under ORC 121.22 (G)(3) Pending or imminent court action. Second by: S. Ciacchi. Vote: K. Krupa-yea; C. Cooper-yea; S. Ciacchi-yea; and D. Fisher-yea.

Invited to attend the Executive session: Chief Kovach, Ass't Chief Rob Stambaugh, Fiscal Officer Greg Roy.

At 7:50 p.m., a motion by K. Krupa was made to go out of executive session and return to the normal monthly board of trustee meeting. Second by S. Ciacchi. Vote: C. Cooper-yea; K. Krupa-yea; S. Ciacchi-yea; and D. Fisher-yea.

MINUTES:

The MINUTES of June 11, 2026, monthly board meeting
July 9, 2026, monthly board meeting
July 16, 2026, "Special Meeting"
July 23, 2026, "Special Meeting"
Presented for approval.
Motion by K. Krupa to approve as presented
Second by S. Ciacchi
Vote: C. Cooper-yea;
K. Krupa-yea;
S. Ciacchi-yea;
and D. Fisher-yea.

AGENDA – Chiefs Report
B.S.T. AND G. FIRE DISTRICT BOARD MEETING
August 17, 2026, AT 7:00 P.M

I. July 2026 Run Report:

	July	2026 YTD	%
Berkshire Twp	42	293	25.41%
Sunbury	72	497	43.10%
Trenton Twp	22	144	12.49%
Galena	13	77	6.68%
Out of Dist.	27	142	12.32%
	176	**1153**	**100.00%**

July 2026	**Process**	**Turnout**	**Travel**	**TRT**
Berkshire	0:01:00	0:00:59	0:04:12	0:07:10
Sunbury	0:01:22	0:00:34	0:02:49	0:05:42
Trenton	0:01:17	0:00:42	0:07:26	0:09:34
Galena	0:00:46	0:00:39	0:04:13	0:06:50
2026 AVG	**Process**	**Turnout**	**Travel**	**TRT**
Berkshire	0:00:53	0:00:55	0:05:29	0:07:50
Sunbury	0:00:53	0:00:47	0:03:01	0:05:21
Trenton	0:00:43	0:00:33	0:06:41	0:09:11
Galena	0:01:03	0:00:44	0:05:10	0:07:37

Process Time: Time from the initial 911 call until we are toned out.
Turnout Time: Time from our notification until we are enroute.
Travel Time: Time we enroute, until we arrive on scene.
Total Response Time (TRT): Time from the 911 call until we arrive on scene.

Overlapping Calls: July 33 18.75%
2026 231 20.03%

351 Responses	352 Responses	Dual Response	Total
120	43	13	176

II. Department Reports:

a. Administration

i. Personnel

a. Motion by S. Ciacchi was made to approve **Resolution #2026-08-01**

a. Hiring of PT FF Carson Carter
b. Hiring of PT FF Matthew Joos
c. Hiring of PT FF Jack Lawrence
d. Hiring of PT FF Joey Poremsky

b. Second by K. Krupa:

a. Vote: D. Fisher-yea; K. Krupa-yea; S. Ciacchi-yea; and C. Cooper-yea.

ii. 2026 Levy

a. Review of information

iii. Construction Update Presentation (Postponed until September)

a. Time Pending

b. Repairs and Maintenance

i. Nothing major
ii. Air leaks on E351 and E352

c. Community Risk Reduction:

i. See attached Report

III. Discussion/Action Items:

a. Community Updates?

IV. July Notable Runs:

Date	Type	Note
7/4/2026	Fatality Accident	Mutual Aid w/ COJFD on accident with extrication and fatality.
7/9/2026	Bomb Threat	A walker found a mortar in the pond behind BWE. CFD Bomb Squad came out and confirmed it was dead. They took it for disposal.
7/25/2026	Water Rescue	Assisted Berlin Twp and Tri Twp w/ Alum Creek Water Rescue
7/25/2026	RV Fire	While leaving an EMS run in Berkshire Lake Campground, crews discovered an RV fire. Cause was electrical.

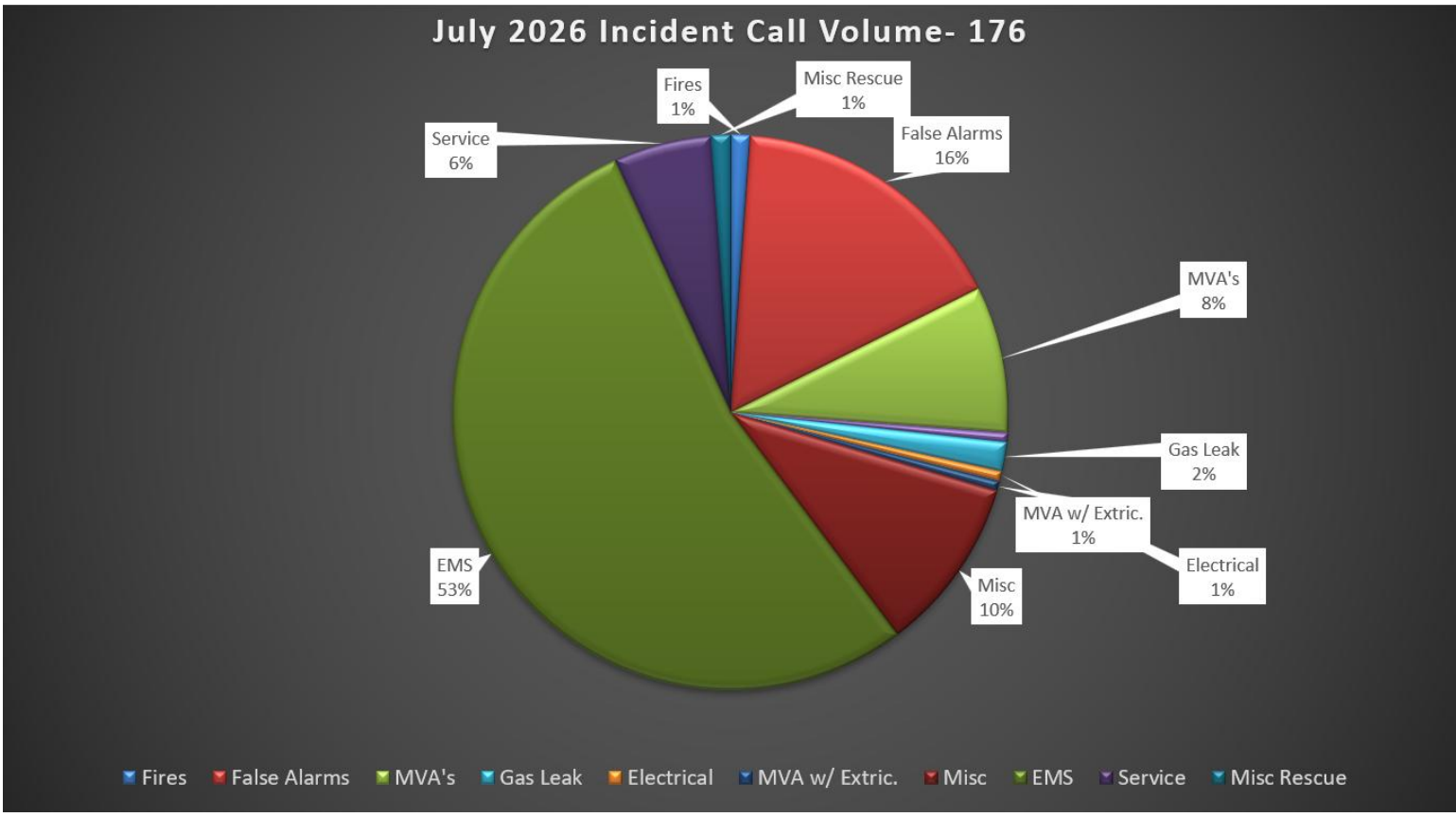
V. Purchases Over $5000

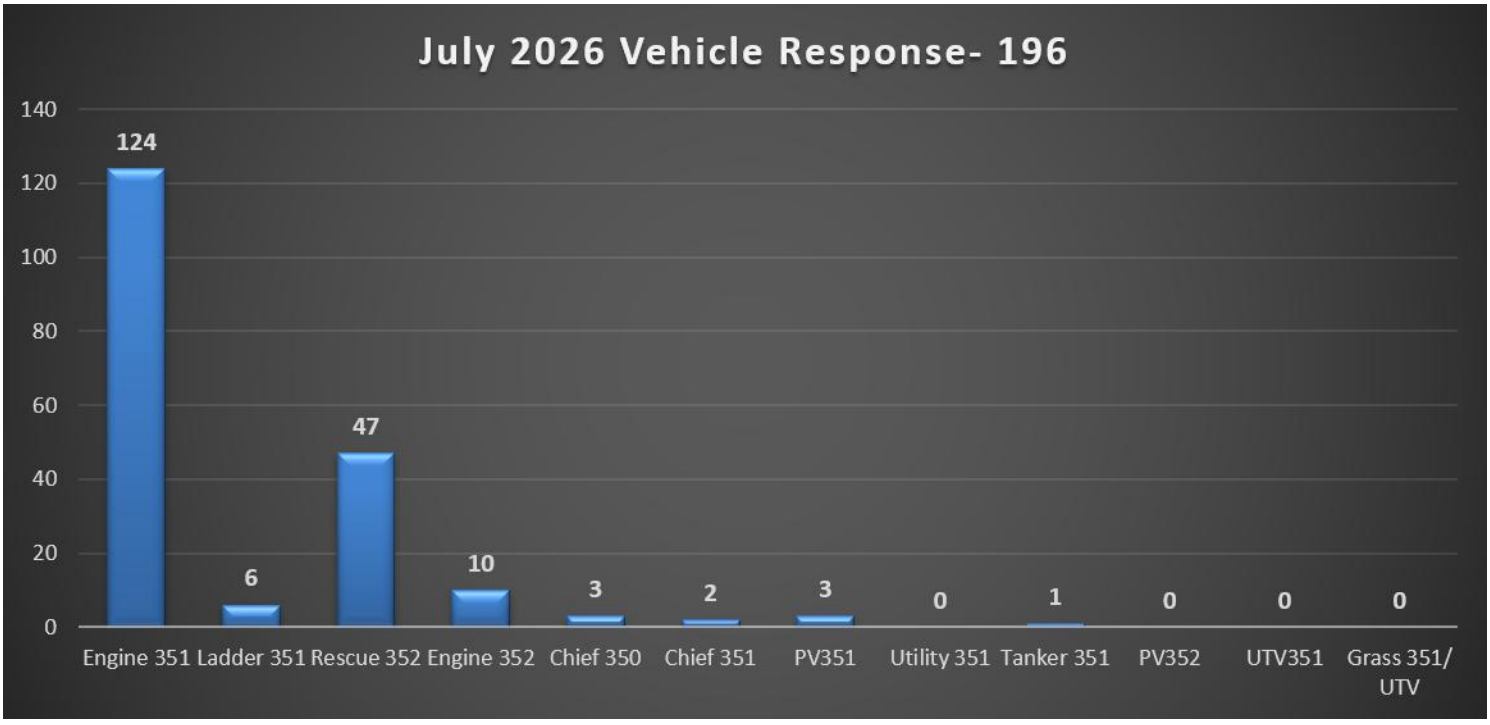
a. None this evening

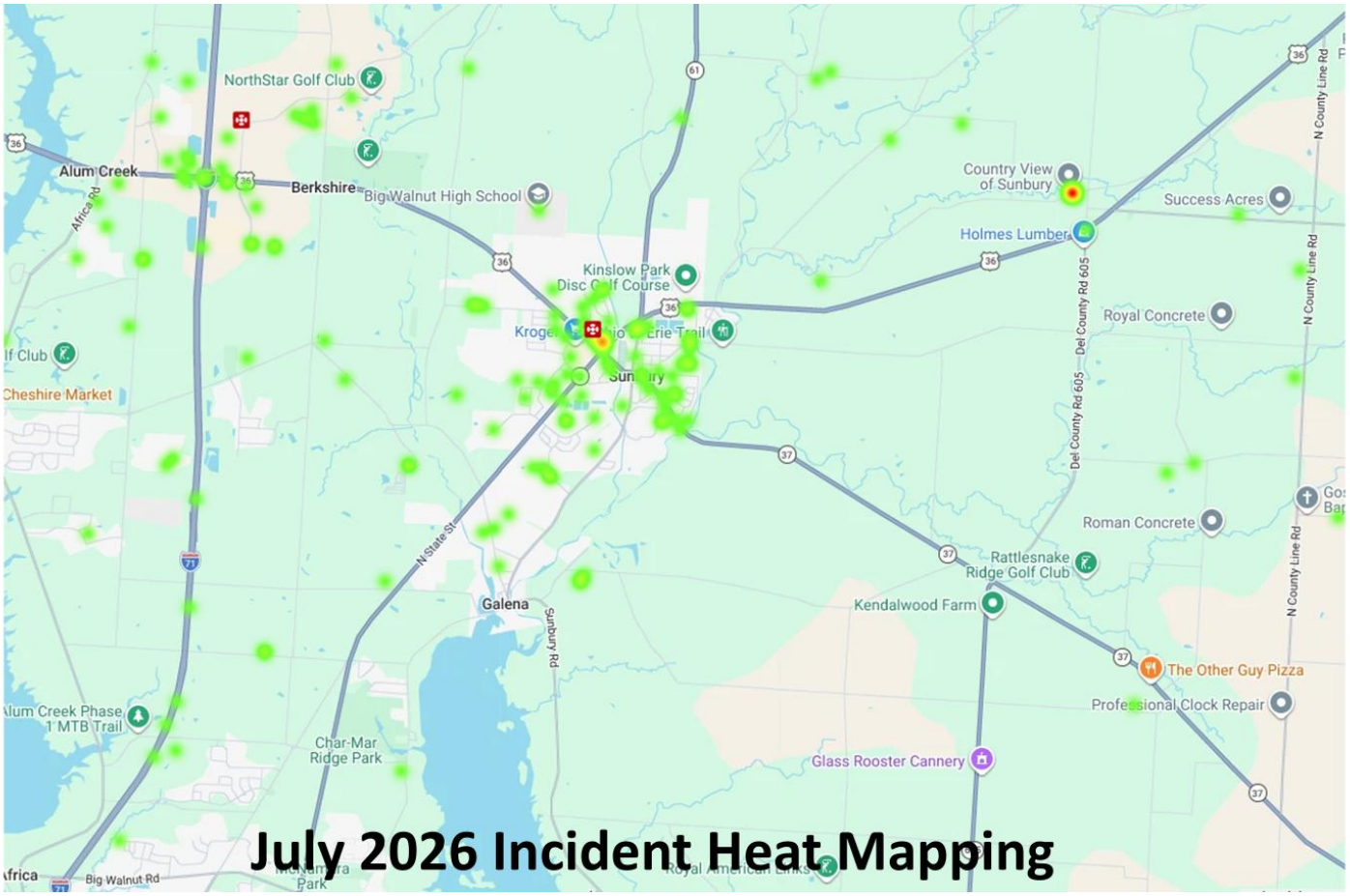
VI. Executive Session

a. Station 352 (with Bricker)

b. Microtel






NorthStar Golf Club
Alum Creek
Berkshire
Big Walnut High School
Country View of Sunbury
Success Acres
Holmes Lumber
Kinslow Park Disc Golf Course
Royal Concrete
Cheshire Market
Roman Concrete
Rattlesnake Ridge Golf Club
Galena
Kendalwood Farm
The Other Guy Pizza
Char-Mar Ridge Park
Glass Rooster Cannery
Big Walnut Rd
N State St
Sunbury Rd
Del County Rd 605
N County Line Rd
July 2026 Incident Heat Mapping

BST&G Fire District

Community Risk Reduction
Inspectors Rocki Huddleston & Jason Whipple

July 2026 CRR Report

Events, Public Education, Training and Meetings Attended:

- 7/2/2026: Sunbury July 4th Planning Meeting
- 7/4/2026: Sunbury Fireworks & Parade
- 7/6/2026: CRR Meeting
- 7/7/2026: Delaware County School Safety Meeting
- 7/8/2026: Bobby Lavander Public Safety Day at Recreation Unlimited
- 7/9/2026: Great Beginnings LC Public Education
- 7/10/2026: First Due demo for new inspection tab
- 7/13/2026: CRR Meeting
- 7/14/2026: Holmes Lumber Fire Alarm Planning Mtg
- 8/16/2026: Ranger to Byers for recall fixes
- 8/16/2026: Microtel Discussion Mtg
- 8/17/2026: Ranger to B&C to have light bar fixed
- 7/20/2026: CRR Meeting
- 7/21/2026: Car Seat Tech Training
- 7/22/2026: Station Tour
- 7/24/2026: Sizzle Planning Mtg
- 7/25/2026: Berlin Township Touch a Truck Event
- 7/27/2026: CRR Meeting
- 7/29/2026: Fire Safety for Healthcare Workers at the Inn at Walnut Trail x 2 classes
- 7/29/2026: Crème Corner PR Event

Upcoming Trainings, Meetings and Events:

- 8/3/2026: CRR Mtg
- 8/4/2026: Sunbury Sizzle Mtg
- 8/4/2026: Safety Trailer to Camping World
- 8/6/2026: Stone Lake Center Mtg
- 8/7/2026: Tanger Back to School Bash
- 8/10/2026: CRR Mtg
- 8/10/2026 – 8/14/2026: School Annuals
- 8/17/2026: CRR Mtg
- 8/17/2026 – 8/21/2026: Tanger Outlet Inspections
- 8/22/2026: Sunbury Sizzle & Sounds
- 8/24/2026: CRR Mtg

Child: Safety Seat Inspections and Installations:

- Child safety seats were installed in June: **4**

Fire Investigations:

- Fire / Arson Investigations for July: **0**

Permits and Invoices:

Permits issued in July: **7**
Permits issued year to date: 41
Outstanding Invoices: **$9,229.81**
Permit / Invoice Revenue for 2026**: $31,584.79**

Completed Inspections:

- Total inspections for Julu 2026: **78**
- Inspections year to date: **476**

Inspection Type	Count
Adoption / Foster	
Annual Fire and Life Safety Inspections	**20**
Commercial Cooking Hood Acceptance	
Complaint	**3**
Construction / Plan Review Meeting	**1**
Construction Trailer	
Duct Smoke Detector Test	
Emergency Radio Coverage	
Evacuation Drills	
Fireworks	**1**
Fire and Life Safety Finals	**3**
Fire Alarm	**1**
Independent Standpipe	
Knox Box	**17**
Manual Fire Damper Drop Test	
Mobile Food Trucks	**1**
Plan Review	**9**
Preliminary Plan Review	
Reinspections	**17**
Smoke Control	
Sprinkler System – Rough Inspection	
Sprinkler System Final / Acceptance	
Tent Membrane Inspection / Plan Review	
Thrust Block Inspection	**2**
Underground Fire Line	**2**

Motion to accept the Chief's report as presented was made by K. Krupa, with a second by S. Ciacchi.
Vote: D. Fisher-yea; S. Ciacchi-yea; C. Cooper-yea; and K. Krupa-yea.

OLD BUSINESS: 2026 Levy Information

BST&G Fact Sheets will be available to all residents and will be posted on BST&G Fire District website. This information is factual data only and does not imply a vote for or against the levy.

Representatives from BST&G Administration team will attend the City of Sunbury, Townships of Berkshire and Trenton as well as the Village of Galena to present a summary of the statistics and answer any questions.

1991/2009 Spartan is still in inventory but not in service at BST&G.

A motion to lower the selling price to $50,000 with a bottom range of $25,000 was made by D. Fisher, with a second by K. Krupa. Vote: S. Ciacchi-yea; K. Krupa-yea; C. Cooper-yea; and D. Fisher-yea.

STATION #2 -Report from construction team

May Consulting Report

NEW BUSINESS: IAFF Local #5123-President Richard Stewart requested to meet with fireboard to discuss the Collective Bargaining Agreement that is being reviewed.

A motion to go into Executive Session under ORC 121.22(G)(4) Collective Bargaining matters was made by K. Krupa at 8:05 p.m., with a second by D. Fisher. Vote: D. Fisher-yea; C. Cooper-yea; K. Krupa-yea; and S. Ciacchi-yea. Those invited to attend the Executive Session are: Chief Kovach, Assistant Chief Rob Stambaugh, Fiscal Officer- Greg Roy, and Richard Stewart.

At 9:15 p.m., a motion to go out of the Executive Session was made by S. Ciacchi, with a second by C. Cooper. Vote: C. Cooper-yea; D. Fisher-yea; K. Krupa-yea; and S. Ciacchi-yea.

Additional New Business. Fiscal Officer Roy presented information regarding the outdoor LED sign in front of station #350, 350 W. Cherry Street, Sunbury, OH. DaNite has been working with Fiscal Officer Roy and the City of Sunbury Zoning department. Looking back in the history of the fire department, there was no building permit or indication that a sign would be placed at the front of the fire station, a zoning variance will be required. A Public Hearing will be held to review the request for a variance on September 21, 2026, at 5:30 p.m.

Other companies that were reached out for a quote were Kessler signs, and Signarama with no response back.

A motion by D. Fisher was made to approve the amount of $70,000 for the outdoor sign project as presented. Second by K. Krupa. Vote: C. Ciacchi-yea; C. Cooper-yea; D. Fisher-yea; and K. Krupa-yea.

Assistant Chief Rob Stambaugh presented a proposal from All-American Fire Equipment and Rosenbauer Minnesota, LLC on a stock pumper that will be available in 2027. The proposal shows a new Rosenbauer Pumper complete with Rosenbauer Commander chassis per specifications submitted. The proposed purchase price will be $1,099,547.00. This will replace the current pumper which needs replaced and overdue.

A motion by S. Ciacchi was made to enter into an agreement to purchase said pumper as proposed, with a second by C. Cooper. Vote: D. Fisher-yea; C. Cooper-yea; K. Krupa-yea; and S. Ciacchi-yea.

PUBLIC INPUT:

FISCAL OFFICER REPORT: Finance Reports

***Payroll Reports:**
*** PP#13 and PP#14**
***Cash Flow Detailed by Fund Report**
***Receipt Report for -July 2026**
***Payment Listing for -July 2026**

***Reports sent via e-mail prior to meeting**

Bank Reconciliations:
July 2026-Balanced
Purchase Orders issued as requested

Motion to approve the Financial Reports as presented by the Fiscal Officer was made by S. Ciacchi, with a second by K. Krupa. Vote-all yea.

ADMINISTRATION:

NEXT MEETING DATE: **-Thursday September 10, 2026 7:00 p.m.**
Meeting will be held at station 350 W. Cherry Street
Sunbury, OH

ADJOURN: **With no further business, a motion to adjourn was made by:**
S. Ciacchi, with a second by D. Fisher.
Vote: all yes, Motion carried.

Minutes Approved September 10, 2026

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Chairman-Richard Fisher **Vice-Chairman-Kathy Krupa**

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Board Member-Stephen Ciacchi **Board Member-Tim Gose**

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Fiscal Officer-Greg Roy