RECORD OF PROCEEDINGS
B.S.T. and G. FIRE DISTRICT REGULAR MEETING
Thursday April 9, 2026
7:00 p.m.

The April 9, 2026, meeting was called to order by Chairman Dick Fisher. The meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

Berkshire Township- Paul Disantis-present
City of Sunbury Tim Gose-Present and Cindi Cooper
Trenton Township Dick Fisher- Present
Village of Galena-Kathy Krupa-absent

Special Guest: None

The MINUTES of the March 12, 2026, Monthly Board Meeting was reviewed. A motion to accept the minutes as presented was made by T. Gose with a second by D. Fisher. Vote: D. Fisher-yea; T. Gose-yea, P. Disantis-abstain.

AGENDA – Chiefs Report
B.S.T. AND G. FIRE DISTRICT BOARD MEETING
April 9, 2026, AT 7:00 P.M

I. March 2026 Run Report:

	March	2026 YTD	%
Berkshire Twp	38	115	24.73%
Sunbury	66	196	42.15%
Trenton Twp	25	68	14.62%
Galena	9	33	7.10%
Out of Dist.	22	53	11.40%
	160	**465**	**100.00%**

March 2026	Process	Turnout	Travel	TRT
Berkshire	0:00:50	0:00:46	0:06:03	0:07:42
Sunbury	0:00:50	0:00:46	0:03:22	0:05:04
Trenton	0:00:23	0:00:36	0:06:36	0:07:47
Galena	0:01:51	0:01:10	0:05:28	0:08:29
2026 AVG	**Process**	**Turnout**	**Travel**	**TRT**
Berkshire	0:00:56	0:00:44	0:06:14	0:08:40
Sunbury	0:00:48	0:00:50	0:03:18	0:05:47
Trenton	0:00:44	0:00:41	0:06:38	0:08:29
Galena	0:01:08	0:00:48	0:05:36	0:07:39

Process Time: Time from the initial 911 call until we are toned out.

Turnout Time: Time from our notification until we are enroute.

Travel Time: Time we enroute, until we arrive on scene.

Total Response Time (TRT): Time from the 911 call until we arrive on scene.

Overlapping Calls:	March	48	30.00%
	2026	89	19.14%

II. Department Reports:

a. Administration

i. Wind storm from 3/13 resulted in approximately 20 calls in four hours.
   a. One home suffered significant damage
   b. Semi overturned, blocking 71 south for a few hours
   c. Tree onto a moving car, fortunately no injuries.

ii. St. 352 updates

iii. 2026 Q1 Stats: Call volume is up approx. 11% over Q1 in 2025.

b. Lexipol Policies and Procedures are still being updated for two station operations.

c. Repairs and Maintenance

i. Ladder 351 is at All American:
   a. Waterway Seals, Outrigger issues

ii. Pump Testing was completed.
   a. Need some gauges
   b. Testing company caused damage to L351
      a. Deck Gun, Bucket Door, Light
      b. They are paying for the damage
      c. All American is doing the work

d. Community Risk Reduction:
   i. See attached Report

III. Discussion/Action Items:

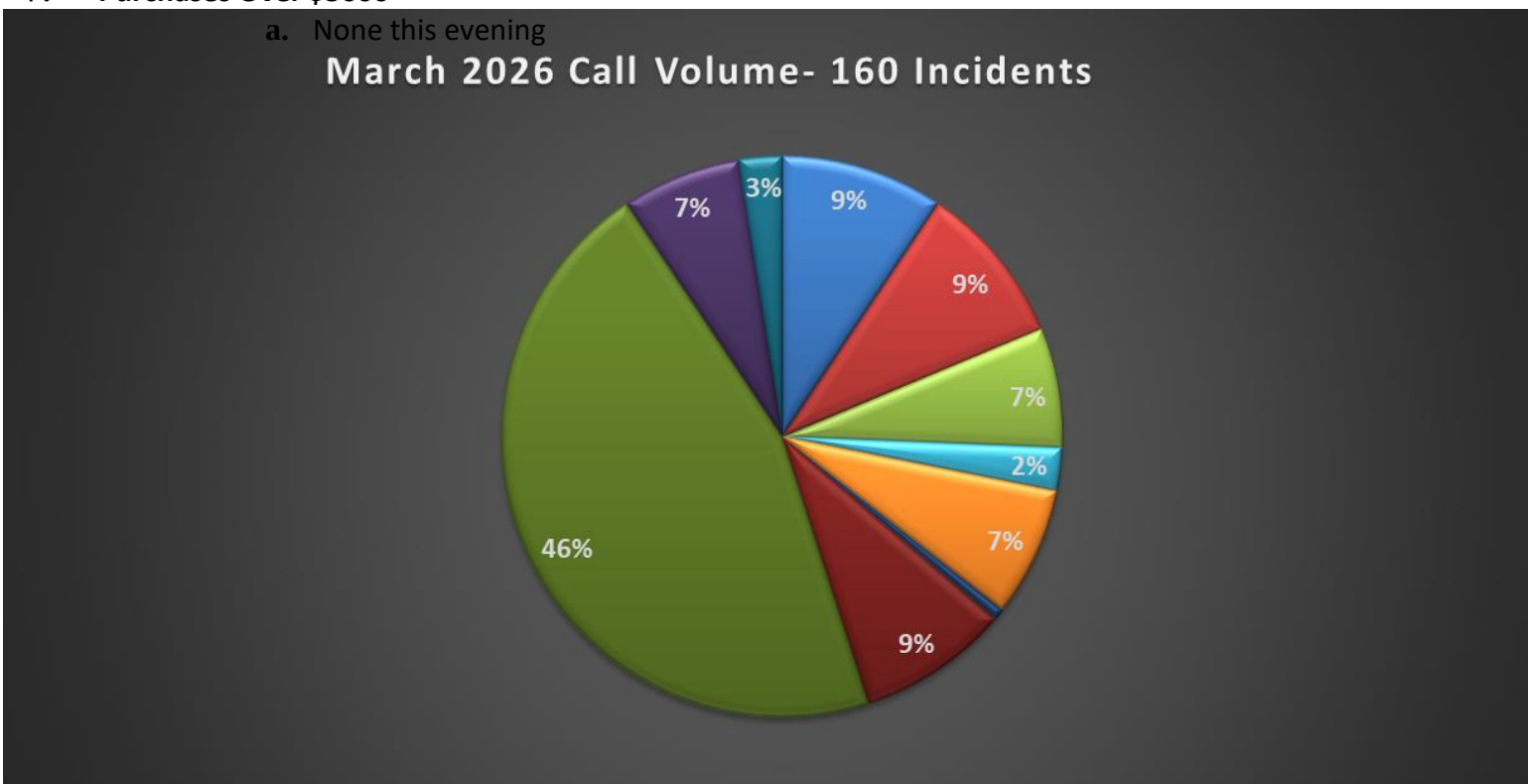
a. Community Updates?

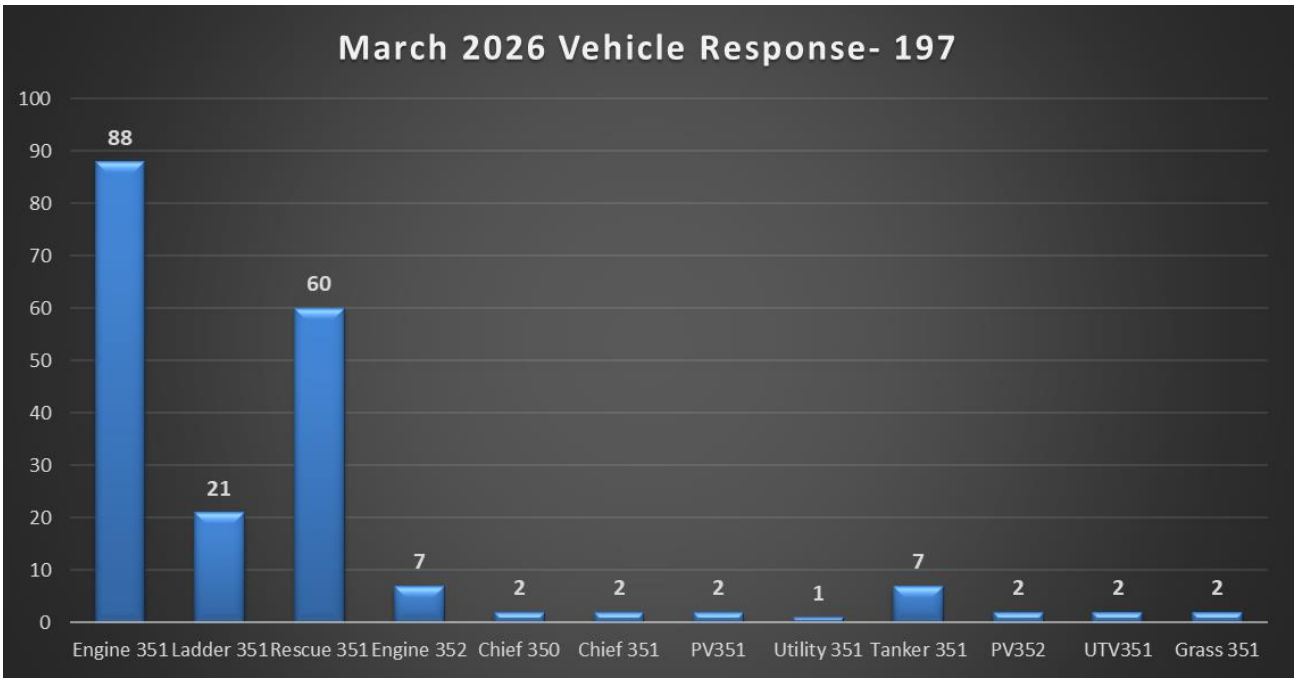
IV. March Notable Runs:

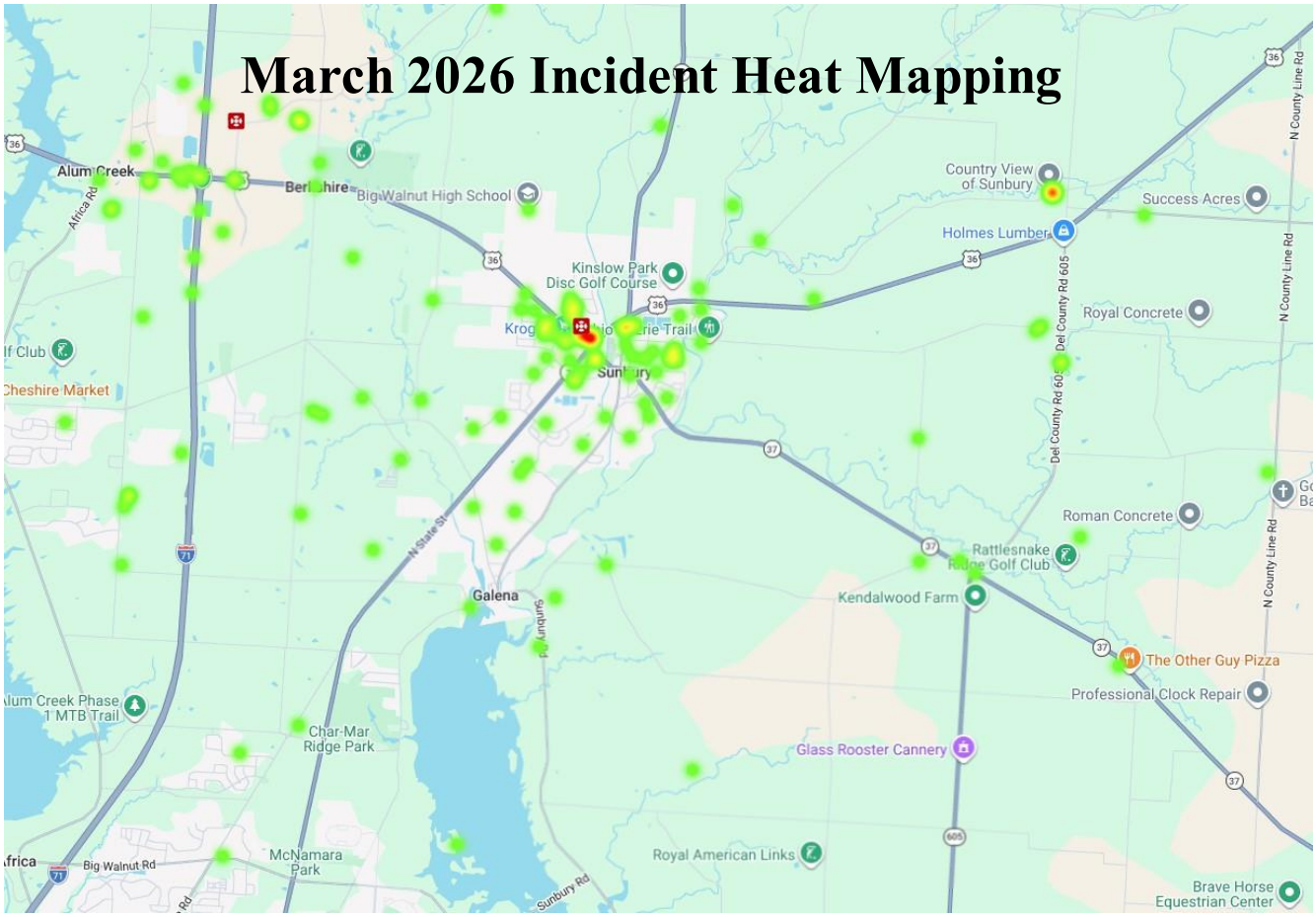
Date	Type	Note
3/2/2026	Structure Fire	Small kitchen fire at Sunbury Park Apartments
3/4/2026	Vehicle into Building	Minor damage at Haddaway Financial on Kintner when car hit building
3/4/2026	Car Fire	Car Fire in front of the Inn at Walnut Trail
3/8/2026	Chimney Fire	Chimney Fire on Hartford Rd. contained to chimney
Multiple	Structure Fires	M/A Fires w/ Genoa, Tri, Harlem, and Hartford

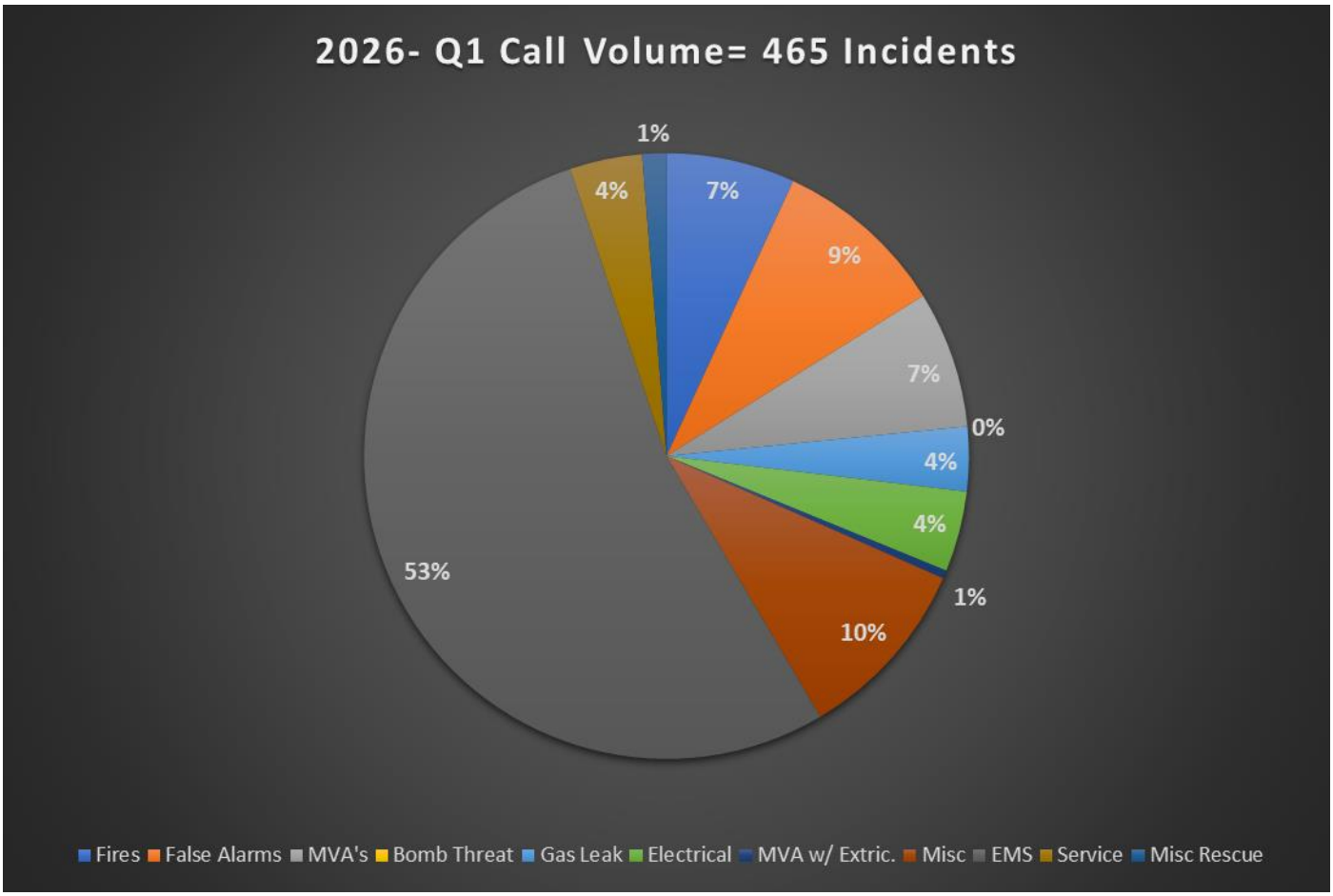
V. Purchases Over $5000

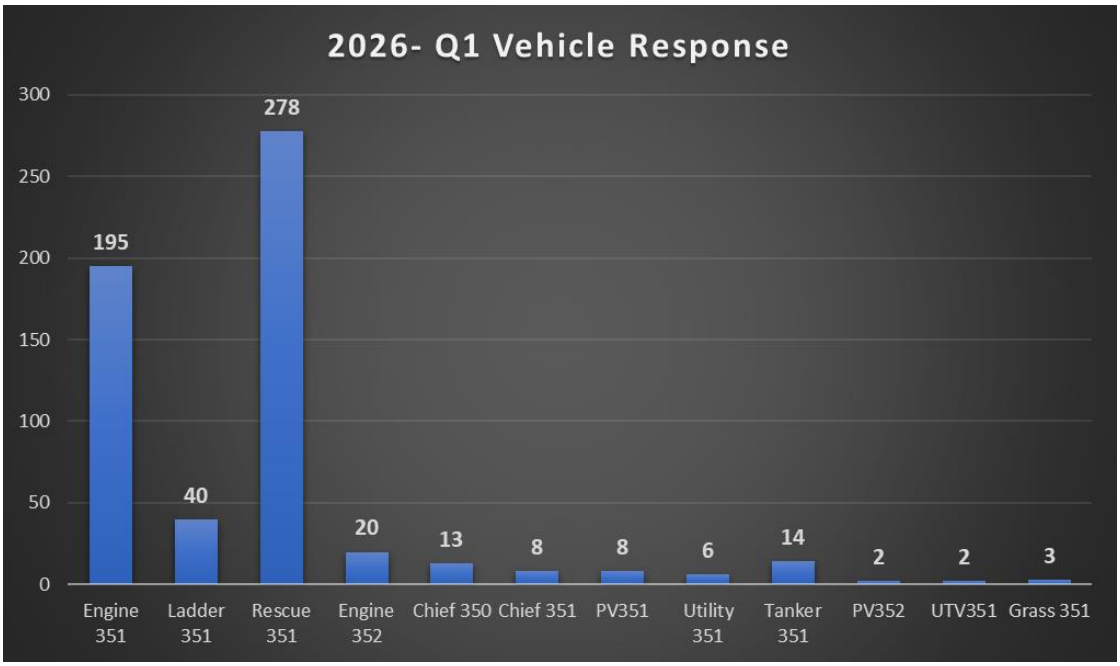
a. None this evening

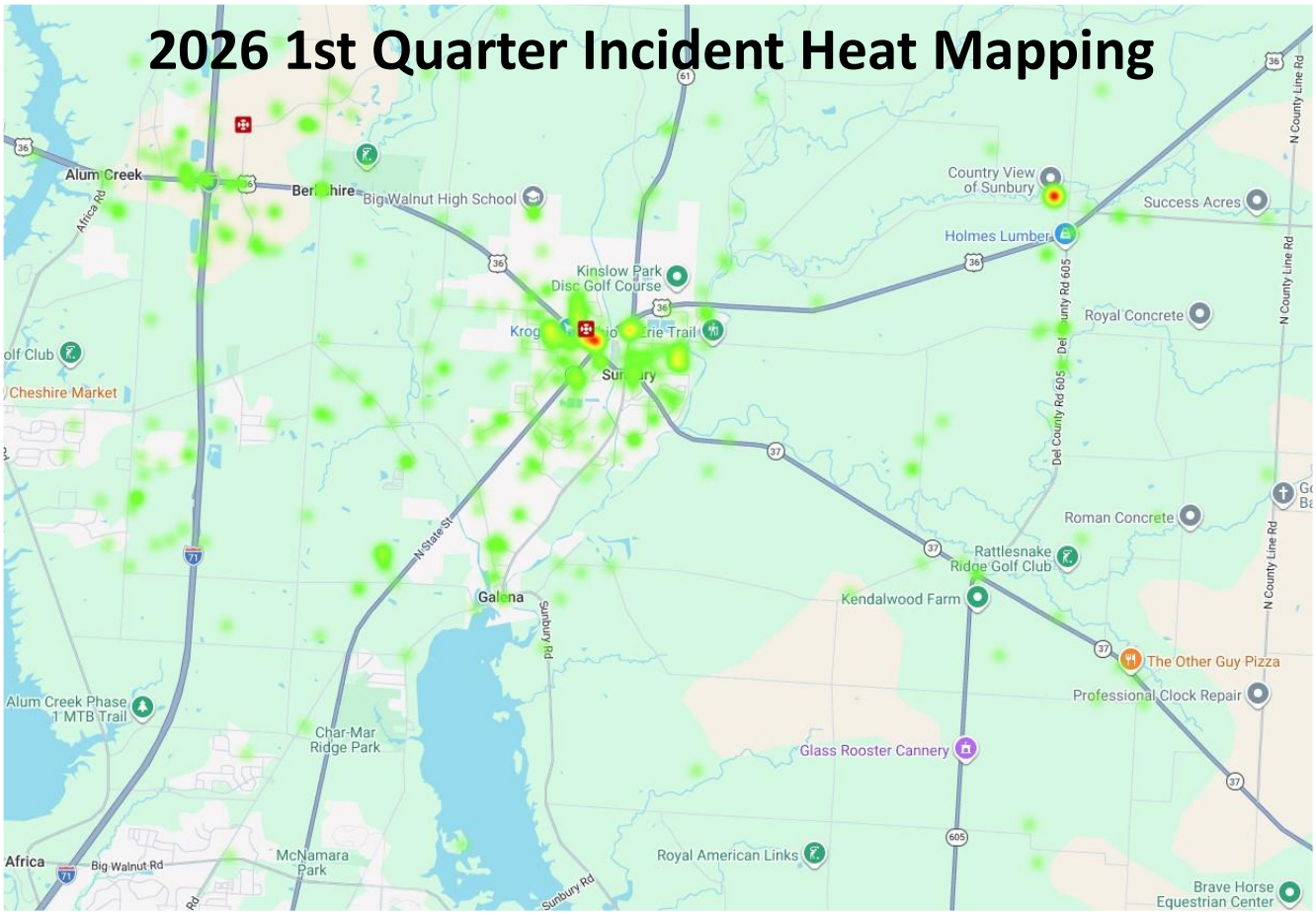



March 2026 Vehicle Response- 197
100
90
80
70
60
50
40
30
20
10
0
88
21
60
7
2
2
2
1
7
2
2
2
Engine 351
Ladder 351
Rescue 351
Engine 352
Chief 350
Chief 351
PV351
Utility 351
Tanker 351
PV352
UTV351
Grass 351


March 2026 Incident Heat Mapping
Alum Creek
Big Walnut High School
Country View of Sunbury
Success Acres
Holmes Lumber
Kinslow Park Disc Golf Course
Royal Concrete
Del County Rd 605
N County Line Rd
Cheshire Market
Roman Concrete
Rattlesnake Ridge Golf Club
Galena
Kendalwood Farm
The Other Guy Pizza
Professional Clock Repair
Char-Mar Ridge Park
Glass Rooster Cannery
McNamara Park
Big Walnut Rd
Royal American Links
Brave Horse Equestrian Center
N State St
Sunbury Rd


2026- Q1 Call Volume= 465 Incidents
1%
4%
7%
9%
7%
0%
4%
4%
1%
10%
53%
Fires
False Alarms
MVA's
Bomb Threat
Gas Leak
Electrical
MVA w/ Extric.
Misc
EMS
Service
Misc Rescue


2026- Q1 Vehicle Response
300
250
200
150
100
50
0
195
40
278
20
13
8
8
6
14
2
2
3
Engine 351
Ladder 351
Rescue 351
Engine 352
Chief 350
Chief 351
PV351
Utility 351
Tanker 351
PV352
UTV351
Grass 351


2026 1st Quarter Incident Heat Mapping
Alum Creek
Big Walnut High School
Country View of Sunbury
Success Acres
Holmes Lumber
Kinslow Park Disc Golf Course
Royal Concrete
Cheshire Market
Roman Concrete
Rattlesnake Ridge Golf Club
Galena
Kendalwood Farm
The Other Guy Pizza
Professional Clock Repair
Alum Creek Phase 1 MTB Trail
Char-Mar Ridge Park
Glass Rooster Cannery
Africa
Big Walnut Rd
McNamara Park
Royal American Links
Brave Horse Equestrian Center
N State St
Sunbury Rd
Del County Rd 605
N County Line Rd
Africa Rd

BST&G Fire District

Community Risk Reduction
Inspectors Rocki Huddleston & Jason Whipple

March 2026 CRR Report

Events, Public Education, Training and Meetings Attended:

- 3/2/2026 – 3/3/2026: Fire Code Academy for Fire Inspector continuing education.
- 3/5/2026: Ohio Fire Code Update
- Pension Physicals
- 3/13/2026: Olentangy Schools Door Lock Demo

Upcoming Trainings, Meetings and Events:

- 4/1/2026: Sunbury Council Meeting (Occupancy Control)
- 4/7/2026: Girl Scout Troop Safety Badge class *(10 - 15 attendees)*
- 4/8/2026: Fireworks Training at Ohio Fire Academy
- 4/15/2026: Sonshine Preschool Public Education Event
- 4/16/2026: Early Learning Center, Touch a Truck event
- 4/21/2026: Fire Safety education training for Healthcare Worker
- 4/25/2026: Heros Baseball Game at Big Walnut High School
- 4/27/2026: Sunbury Zoning Meeting (Occupancy Control)
- 4/30/2026: Car Seat Technicians conference for continuing education

Child: Safety Seat Inspections and Installations:

- Child safety seats were installed in March: **2**

Fire Investigations:

- Fire / Arson Investigations for March:

Permits and Invoices:

Permits issued in March: **7**
Permits issued year to date: **18**

Outstanding Invoices: **$7,321.76**
Permit / Invoice Revenue for 2026: **$12,568.67**

Completed Inspections:

- Total inspections for March 2026: **72**
- Inspections year to date: **204**

Inspection Type	Count
Adoption / Foster	**1**
Annual Fire and Life Safety Inspections	**2**
Commercial Cooking Hood Acceptance	
Complaint	**6**
Construction / Plan Review Meeting	
Construction Trailer	
Duct Smoke Detector Test	**1**
Emergency Radio Coverage	
Evacuation Drills	
Fire and Life Safety Finals	**4**
Fire Alarm	
Independent Standpipe	
Knox Box	
Manual Fire Damper Drop Test	**1**
Mobile Food Trucks	
Plan Review	**9**
Preliminary Plan Review	
Reinspections	**40**
Smoke Control	**1**
Sprinkler System – Rough Inspection	**1**
Sprinkler System Final / Acceptance	**4**
Tent Membrane Inspection / Plan Review	**1**
Thrust Block Inspection	
Underground Fire Line	

Motion by T. Gose to approve the Fire Chief Report as presented, with a second by P. Disantis
Vote: D. Fisher-yea; P. Disantis-yea; and T. Gose-yea.

OLD BUSINESS:

STATION #2 -Report from construction team

Progress continues at a slow pace as the contractors are working on punch list and completion of items.
Estimated completion date now May 1, 2026.

NEW BUSINESS:

PUBLIC INPUT:

FISCAL OFFICER REPORT: Finance Reports

***Payroll Reports:**
*** PP#5 and PP#6**
***Cash Flow Detailed by Fund Report**
***Visa Charge Report-February 2026**
***Receipt Report for -March 2026**
***Payment Listing for -March 2026**

***Reports sent via e-mail prior to meeting**

Bank Reconciliations:
March 2026-Balanced
Purchase Orders issued as requested

***The First Half of Real Estate Settlement for 2025 was received.**
The Gross Amount was $1,619,688.58 less $21,770.59 in auditor and treasurer fees, less a $32,171.83 TIF Recoupment. This brings the net amount to $1,565,746.16 which is up by $207,545.11 for the first half.

Motion to approve the Financial Reports as discussed was made by T. Gose, with a second by P. Disantis-yea. Vote: all yea, motion carried.

ADMINISTRATION:

Building Repairs-Maintenance

Station 350

Back parking lot repair is completed by Mid-Ohio Paving and waiting to be sealed and re-striped.
Front flower beds to be cleaned up, shrubs pruned, and stone put in place of the existing mulch.

Lexipol Policy & Procedures-No Action
2026 Physicals completed
Q1 Random Drug Testing Completed
Formal Employment Agreements & Job Descriptions-No action
Chief Kovach
Assistant Chief Stambaugh

NEXT MEETING DATE: **-Thursday May 14, 2026, 7:00 p.m.**
***Meeting may take place at 485 Wilson Road**
Station# 352 (If an occupancy permit is issued)

ADJOURN: **With no further business, a motion to adjourn was made by:**
T. Gose, with a second by P. Disantis.
Vote: all yes, Motion carried.

Minutes Approved May 14, 2026

_____ _____

Chairman-Richard Fisher **Vice-Chairman-Kathy Krupa**

_____ _____

Board Member-Paul Disantis **Board Member-Tim Gose**

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Fiscal Officer-Greg Roy