RECORD OF PROCEEDINGS
B.S.T. and G. FIRE DISTRICT REGULAR MEETING
Thursday May 14, 2026
7:00 p.m.

The May 14,, 2026, meeting was called to order by Chairman Dick Fisher at the new fire station located at 485 Wilson Road, Sunbury, OH. The meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

Berkshire Township- Paul Disantis-present
City of Sunbury Tim Gose-Present
Trenton Township Dick Fisher- Present
Village of Galena-Kathy Krupa-absent-Zach Hopper Galena Council-present

Special Guest: None

The MINUTES of the April 9, 2026, monthly board meeting was reviewed. A motion to accept the minutes as presented was made by T. Gose with a second by P. Disantis. Vote: D. Fisher-yea; T. Gose-yea, P. Disantis-abstain.

The March 12, 2026, were tabled until K. Krupa from the Village of Galena returned for a formal approval.

AGENDA – Chiefs Report
B.S.T. AND G. FIRE DISTRICT BOARD MEETING
May 14, 2026, AT 7:00 P.M

I. April 2026 Run Report:

	April	2026 YTD	%
Berkshire Twp	45	160	25.12%
Sunbury	74	270	42.39%
Trenton Twp	17	85	13.34%
Galena	8	41	6.44%
Out of Dist.	28	81	12.72%
	172	**637**	**100.00%**

April 2026	Process	Turnout	Travel	TRT
Berkshire	0:00:44	0:00:49	0:05:41	0:08:19
Sunbury	0:00:54	0:00:34	0:03:09	0:04:52
Trenton	0:00:39	0:00:42	0:06:43	0:10:57
Galena	0:00:51	0:00:33	0:04:57	0:06:34
2026 AVG	**Process**	**Turnout**	**Travel**	**TRT**
Berkshire	0:00:53	0:00:45	0:06:02	0:08:21
Sunbury	0:00:52	0:00:46	0:03:20	0:05:38
Trenton	0:00:40	0:00:38	0:06:25	0:08:47
Galena	0:01:10	0:00:48	0:05:23	0:07:26

Process Time: Time from the initial 911 call until we are toned out.

Turnout Time: Time from our notification until we are enroute.

Travel Time: Time we enroute, until we arrive on scene.

Total Response Time (TRT): Time from the 911 call until we arrive on scene.

Overlapping Calls:	April	42	24.42%
	2026	131	20.57%

II. Department Reports:

a. Administration

i. Lexipol 714 Computer Use and Cybersecurity Policy

a. Review and adopt Resolution

ii. St. 352 updates

a. 5/19/2026 begins staffing and operations

b. Repairs and Maintenance

i. Ladder 351 update

c. Community Risk Reduction:

i. See attached Report

III. Discussion/Action Items:

a. Community Updates?

IV. April Notable Runs:

Date	Type	Note
4/11/2026	Accident w/ Fires	I-71 South, 9 vehicles, Semi, Multiple Fires, 3 Fatalities
4/15/2026	Car Fire	44 Holmes St in Galena
4/17/2026	Accident w/ Entrapment	Aid Given to COJFD
4/21/2026	House Fire	Aid Given to Genoa
4/21/2026	Small Kitchen Fire	Avena Court in Sunbury

V. Purchases Over $5000

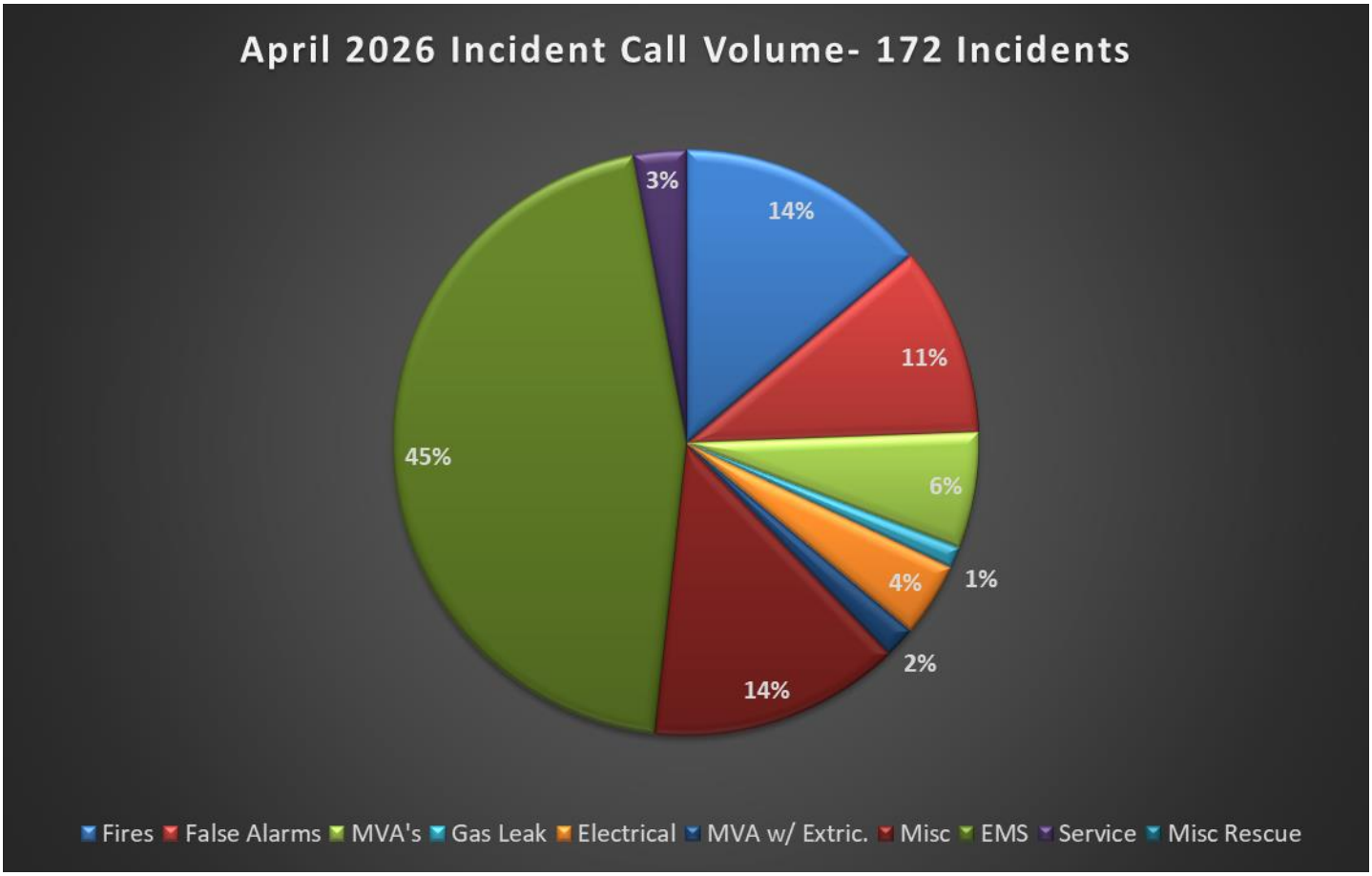
a. None this evening

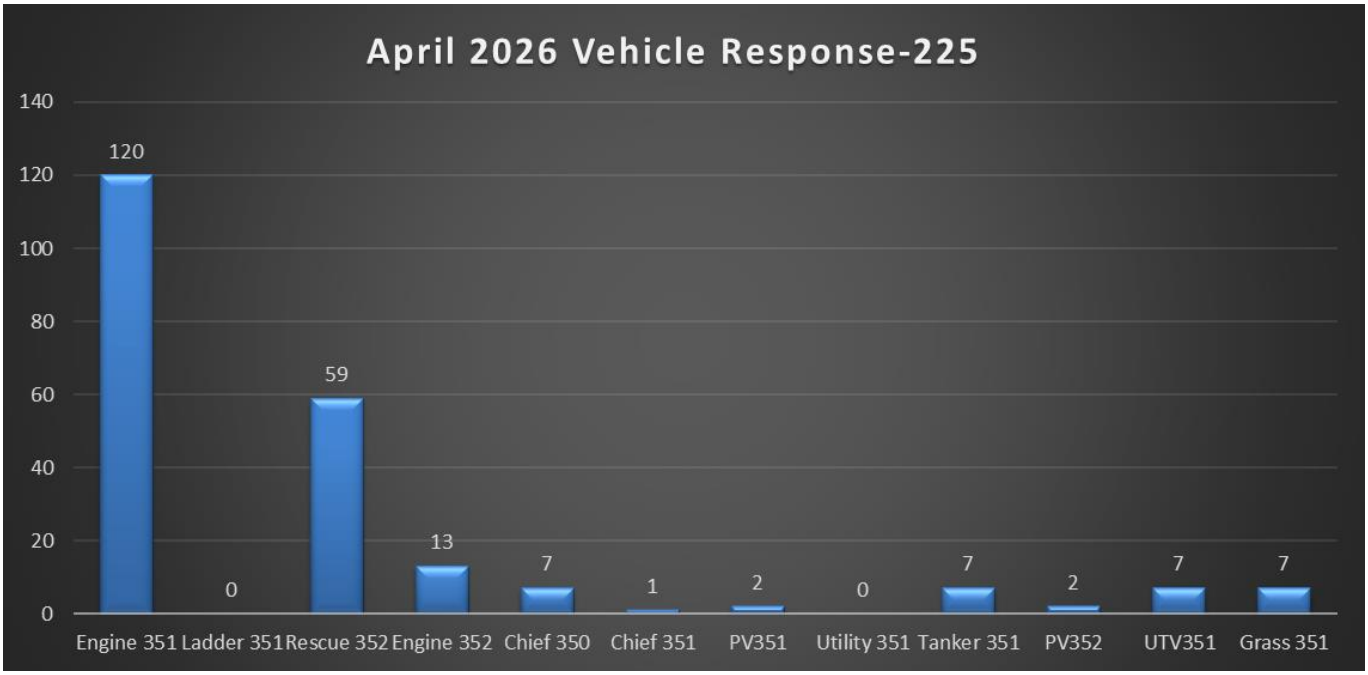
VI. Executive Session

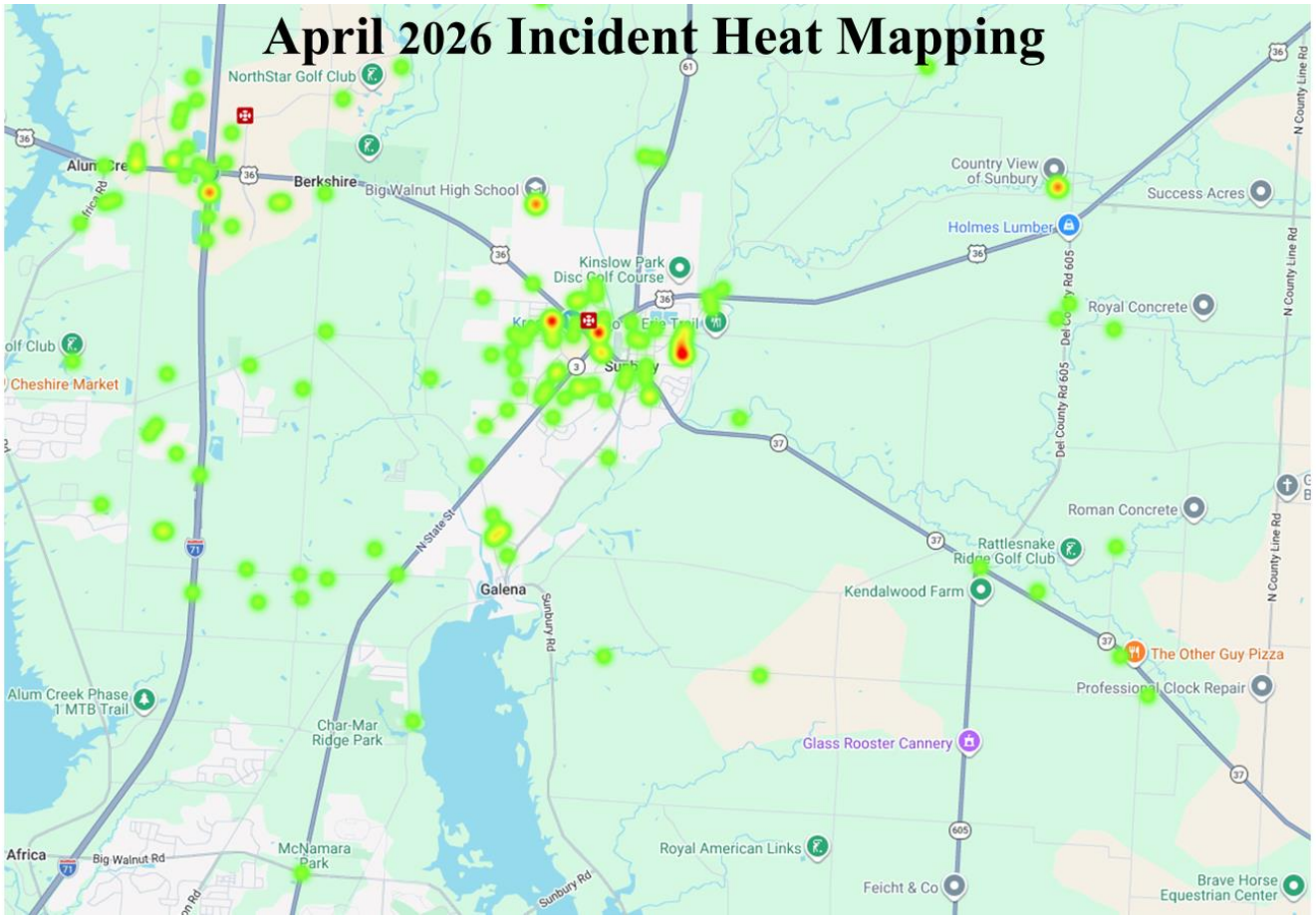
a. Notice to Negotiate- I.A.F.F. Local 5123

At 7:18 p.m. a motion by P. Disantis was made to go into executive session under ORC 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, **AND** ORC 121.22 (G)(3) to discuss pending or imminent court action regarding the construction of 485 Wilson Road. Second by T. Gose. Vote: T. Gose-yea; P. Disantis-yea; and D. Fisher-yea. Those invited to attend the executive session were Chief Kovach, Fiscal Officer Roy, Union President of Local #5123 Richard Stewart, Galena representative Zach Hopper.

At 7:48 p.m., a motion to exit the executive session and return to the monthly board of trustees meeting was made by D. Fisher, with a second by T. Gose.




April 2026 Vehicle Response-225
140
120
100
80
60
40
20
0
120
0
59
13
7
1
2
0
7
2
7
7
Engine 351
Ladder 351
Rescue 352
Engine 352
Chief 350
Chief 351
PV351
Utility 351
Tanker 351
PV352
UTV351
Grass 351


April 2026 Incident Heat Mapping
NorthStar Golf Club
Berkshire
Big Walnut High School
Country View of Sunbury
Success Acres
Holmes Lumber
Kinslow Park Disc Golf Course
Royal Concrete
Cheshire Market
Roman Concrete
Rattlesnake Ridge Golf Club
Kendalwood Farm
Galena
The Other Guy Pizza
Professional Clock Repair
Alum Creek Phase 1 MTB Trail
Char-Mar Ridge Park
Glass Rooster Cannery
Africa
Big Walnut Rd
McNamara Park
Royal American Links
Feicht & Co
Brave Horse Equestrian Center
N State St
Sunbury Rd
N County Line Rd
Del County Rd 605

BST&G Fire District

Community Risk Reduction
Inspectors Rocki Huddleston & Jason Whipple

April 2026 CRR Report

Events, Public Education, Training and Meetings Attended:

- 4/1/2026: Sunbury Council Meeting (Occupancy Control)
- 4/7/2026: Girl Scout Troop Safety Badge class *(10 - 15 attendees)*
- 4/8/2026: Fireworks Training at Ohio Fire Academy
- 4/15/2026: Sonshine Preschool Public Education Event
- 4/15/2026: Sunbury County Meeting (Occupancy Control)
- 4/16/2026: Early Learning Center, Touch a Truck event
- 4/21/2026: Fire Safety education training for Healthcare Worker
- 4/22/2026: Sonshine Preschool Touch a Truck
- 4/25/2026: Heros Baseball Game at Big Walnut High School
- 4/27/2026: Sunbury Zoning Meeting (Occupancy Control)
- 4/30/2026: Car Seat Technicians conference for continuing education

Upcoming Trainings, Meetings and Events:

- 5/8/2026: Big Walnut Elementary Professional Day
- 5/20/20026: Delaware County Fire Prevention Committee Meeting w/ Building Safety
- 5/27/2026: Primrose Fire Safety Talk

Child: Safety Seat Inspections and Installations:

- Child safety seats were installed in April: **1**

Fire Investigations:

- Fire / Arson Investigations for April: **1 – Vehicle Fire**

Permits and Invoices:

Permits issued in April: **9**
Permits issued year to date: **27**
Outstanding Invoices: **$7,544.83**
Permit / Invoice Revenue for 2026**: $25,407.13**

Completed Inspections:

- Total inspections for April 2026: **89**
- Inspections year to date: **289**

Inspection Type	Count
Adoption / Foster	**1**
Annual Fire and Life Safety Inspections	**1**
Commercial Cooking Hood Acceptance	**4**
Complaint	**2**
Construction / Plan Review Meeting	**1**
Construction Trailer	
Duct Smoke Detector Test	
Emergency Radio Coverage	
Evacuation Drills	
Fire and Life Safety Finals	**1**
Fire Alarm	**3**
Independent Standpipe	
Knox Box	**16**
Manual Fire Damper Drop Test	**3**
Mobile Food Trucks	**1**
Plan Review	**14**
Preliminary Plan Review	
Reinspections	**39**
Smoke Control	
Sprinkler System – Rough Inspection	
Sprinkler System Final / Acceptance	**1**
Tent Membrane Inspection / Plan Review	
Thrust Block Inspection	**1**
Underground Fire Line	**1**

Motion by P. Disantis to approve the Fire Chief Report as presented, with a second by T. Gose. Vote: D. Fisher-yea; P. Disantis-yea; and T. Gose-yea.

OLD BUSINESS:

STATION #2 -Report from construction team

A temporary occupancy permit was issued by Delaware County Building department. # 2 Unit is officially the first crew to work at the new station effective May 19th. The new team members of #1 Unit and #3 Unit will report to 485 Wilson Road on scheduled days. All communications with DelCom have been tested and ready to go live. Medic #11 employees will occupy the building once the necessary permits are obtained. Punch list items continue to be worked on. Concerns on some of the quality of work continue to be a concern. These problems have been discussed several times in the weekly construction meetings. Representative Kevin Rogers Senior Project Consultant from Bricker Grayden Wyatt has been attending the meetings and has been documenting the areas of concern.

NEW BUSINESS:

PUBLIC INPUT:

FISCAL OFFICER REPORT: Finance Reports

***Payroll Reports:**
*** PP#7 and PP#8**
***Cash Flow Detailed by Fund Report**
***Visa Charge Report-March 2026**
***Receipt Report for -April 2026**
***Payment Listing for -April 2026**

***Reports sent via e-mail prior to meeting**

Bank Reconciliations:
April 2026-Balanced
Purchase Orders issued as requested

A motion by P. Disantis was made to authorize the Fiscal Officer and the authority to move the necessary funds from General fund 1000 and Fund 3101 General Bond Fund (correction) to 4101 Series 2024 Fire Facilities Bond Fund (construction fund). $500,000 will be transferred from 1000 General Fund, to 4101 Bond Fund (construction fund), and $673,278.64 will be transferred from 3101 General Bond Retirement Fund, to 4101 Bond Fund (construction fund). A second was made by D. Fisher. Vote: T. Gose-yea; P. Disantis-yea; and D. Fisher-yea.

A Motion by P. Disantis was made to approve the 2nd Amended Certificate of Estimate Resources for the Fiscal Year 2026 as submitted by the Fiscal Officer. This amendment is due to the additional funds that will be received from the SAFER Grant from FEMA. Approximate funds for 2026 will be $378,214.

Motion to approve the Financial Reports as discussed was made by T. Gose, with a second by P. Disantis-yea. Vote: all yea, motion carried.

ADMINISTRATION:

Lexipol Policy & Procedures-A motion by D. Fisher was made to "formally" adopt Lexipol as the Policy & Procedures policy for BST&G Fire District. Updates and modifications will be brought before the board for approval.

BWC Claims/injuries. Fiscal Officer Roy reported the BST&G has had a numerous amount of BWC claims for 2026. To date there have been 6 claims. 4 were work related injuries, and 2 were not directly work-related injuries but occurred on the job.

2026 Levy

The Levy committee met to discuss the beginning of the levy process and procedures.

Formal Employment Agreements & Job Descriptions-No action

Chief Kovach

Assistant Chief Stambaugh

NEXT MEETING DATE: -Thursday June 11, 2026, 7:00 p.m.
Meeting will be held at station 350 W. Cherry Street
Sunbury, OH

ADJOURN: With no further business, a motion to adjourn was made by:
T. Gose, with a second by P. Disantis.
Vote: all yes, Motion carried.

Minutes Approved June 11, 2026

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Chairman-Richard Fisher **Vice-Chairman-Kathy Krupa**

_____ _____

Board Member-Paul Disantis **Board Member-Tim Gose**

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Fiscal Officer-Greg Roy