RECORD OF PROCEEDINGS
B.S.T. and G. FIRE DISTRICT REGULAR MEETING
Thursday June 11, 2026
7:00 p.m.

The June 11, 2026, meeting was called to order by Chairman Dick Fisher the meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

Berkshire Township- Stephen Ciacchi-Newly appointed as trustee of Berkshire Twp.

***It was noted that Truster Ciacchi has not been formally appointed to the BST&G Fire District Board since he just recently took office.**

City of Sunbury Tim Gose-present

Trenton Township Dick Fisher- present

Village of Galena-Kathy Krupa-present

Special Guest: None

The MINUTES of the May 14, 2026, monthly board meeting was reviewed. A motion to accept the minutes as presented was made by T. Gose with a second by D. Fisher Vote: D. Fisher-yea; T. Gose-yea, Kathy K.-abstain.

The March 12, 2026, were reviewed. A motion by K. Krupa was made to approve as presented, with a second by T. Gose. Vote: all yea.

AGENDA – Chiefs Report

B.S.T. AND G. FIRE DISTRICT BOARD MEETING

May 14, 2026, AT 7:00 P.M

I. April 2026 Run Report:

	April	2026 YTD	%
Berkshire Twp	45	160	25.12%
Sunbury	74	270	42.39%
Trenton Twp	17	85	13.34%
Galena	8	41	6.44%
Out of Dist.	28	81	12.72%
	172	**637**	**100.00%**

April 2026 Run Report Continued:

April 2026	Process	Turnout	Travel	TRT
Berkshire	0:00:44	0:00:49	0:05:41	0:08:19
Sunbury	0:00:54	0:00:34	0:03:09	0:04:52
Trenton	0:00:39	0:00:42	0:06:43	0:10:57
Galena	0:00:51	0:00:33	0:04:57	0:06:34
2026 AVG	**Process**	**Turnout**	**Travel**	**TRT**
Berkshire	0:00:53	0:00:45	0:06:02	0:08:21
Sunbury	0:00:52	0:00:46	0:03:20	0:05:38
Trenton	0:00:40	0:00:38	0:06:25	0:08:47
Galena	0:01:10	0:00:48	0:05:23	0:07:26

Process Time: Time from the initial 911 call until we are toned out.

Turnout Time: Time from our notification until we are enroute.

Travel Time: Time we enroute, until we arrive on scene.

Total Response Time (TRT): Time from the 911 call until we arrive on scene.

Overlapping Calls:	April	42	24.42%
	2026	131	20.57%

II. Department Reports:

a. Administration

i. Lexipol 714 Computer Use and Cybersecurity Policy

a. Review and adopt Resolution

ii. St. 352 updates

a. 5/19/2026 begins staffing and operations

b. Repairs and Maintenance

i. Ladder 351 update

c. Community Risk Reduction:

i. See attached Report

III. Discussion/Action Items:

a. Community Updates?

IV. April Notable Runs:

Date	Type	Note
4/11/2026	Accident w/ Fires	I-71 South, 9 vehicles, Semi, Multiple Fires, 3 Fatalities
4/15/2026	Car Fire	44 Holmes St in Galena
4/17/2026	Accident w/ Entrapment	Aid Given to COJFD
4/21/2026	House Fire	Aid Given to Genoa
4/21/2026	Small Kitchen Fire	Avena Court in Sunbury

V. Purchases Over $5000

a. None this evening

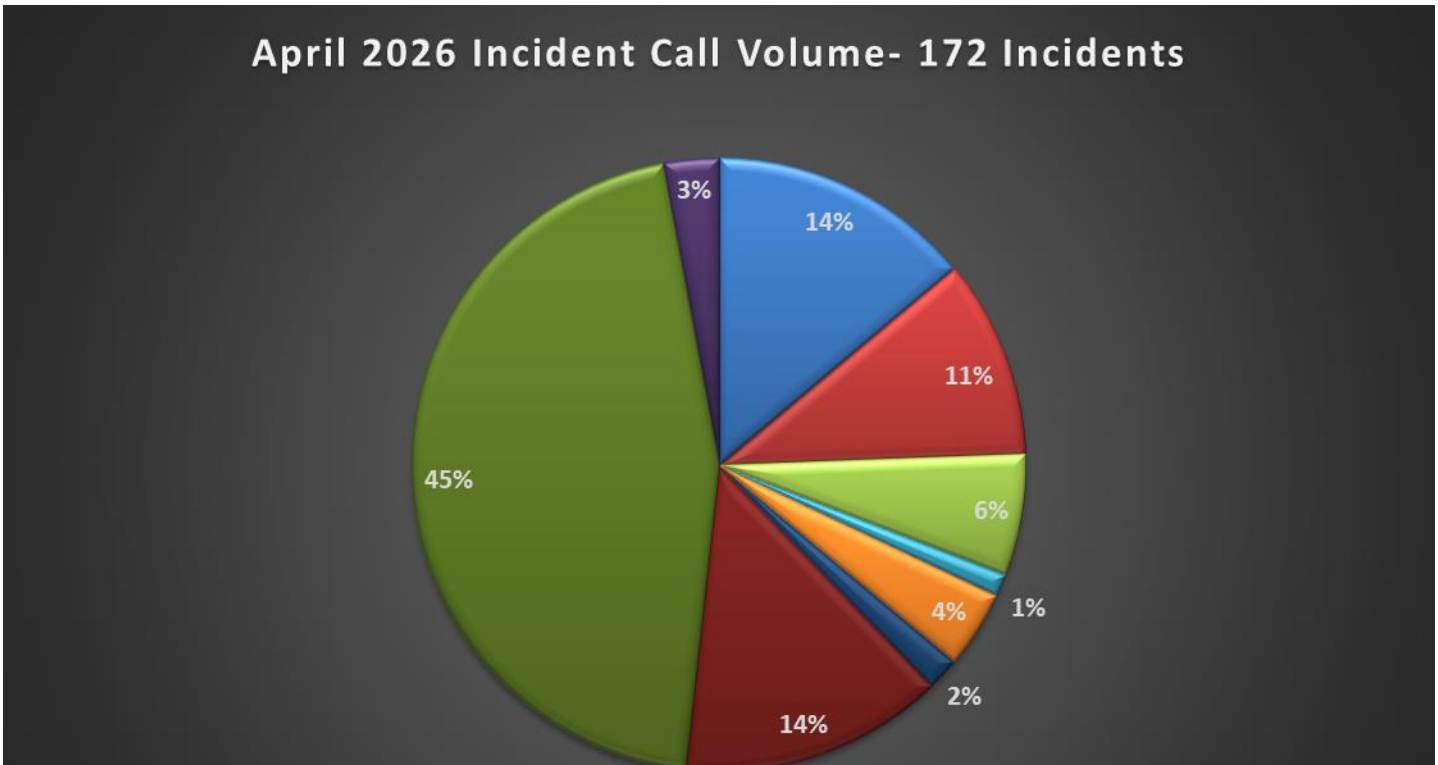
VI. Executive Session

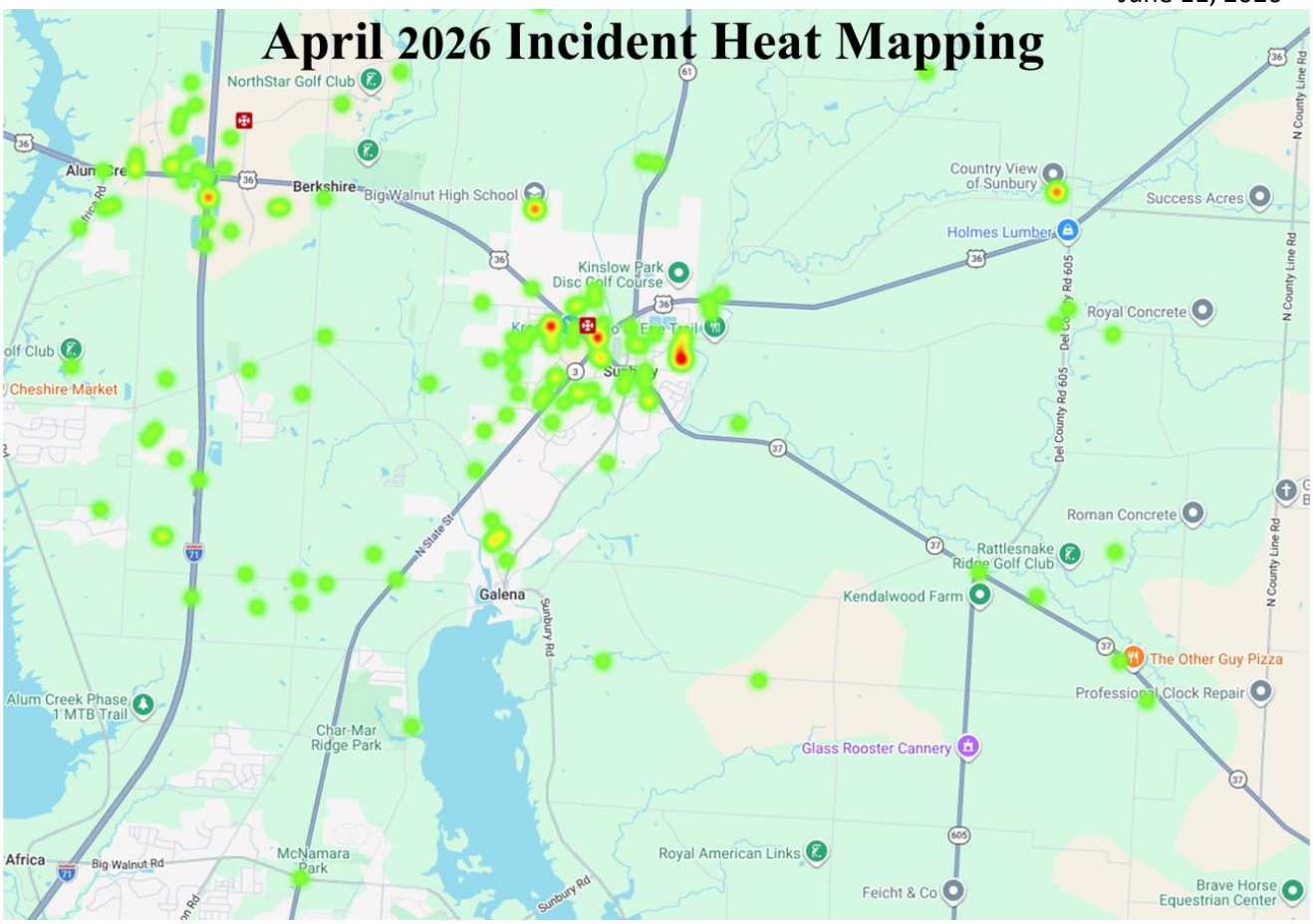
a. Notice to Negotiate- I.A.F.F. Local 5123

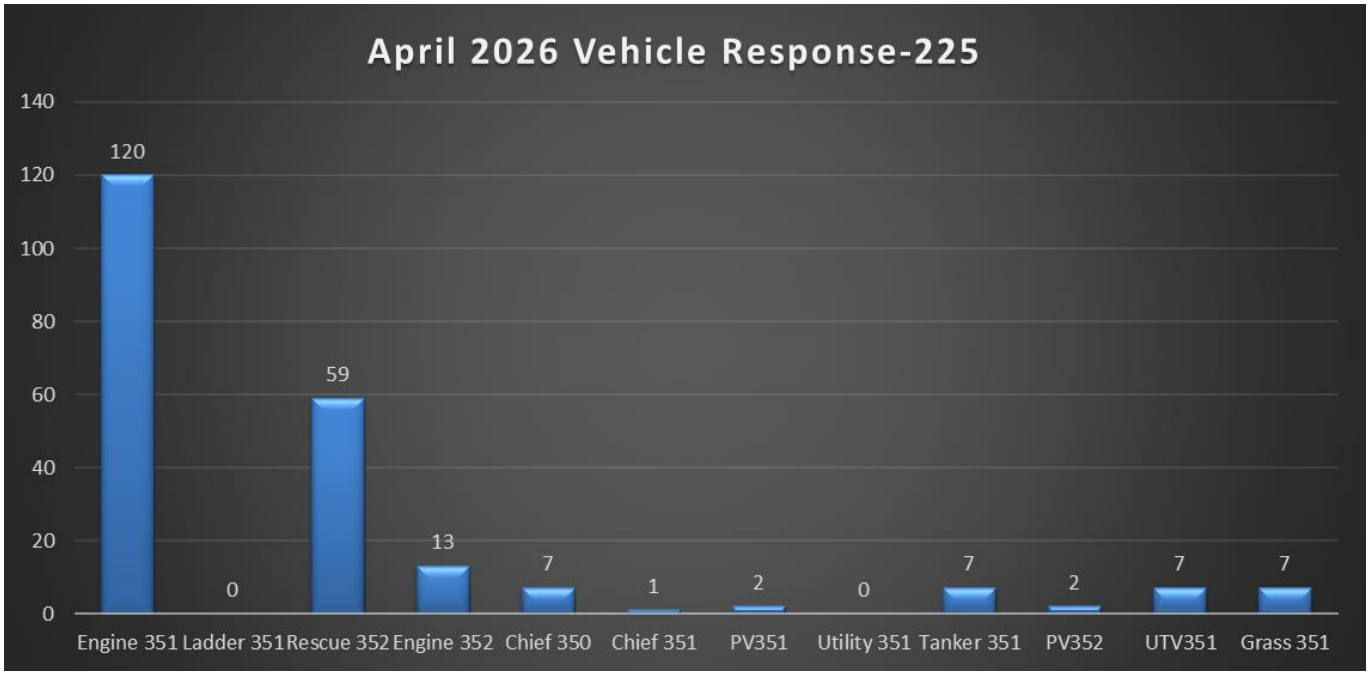
At 7:11 p.m. a motion by D. Fisher was made to go into Executive Session under Ohio Revised Code 121.22 (G)(4)

Collective Bargaining Matters. Specifically, to discuss the upcoming Collective Bargaining Agreement that expires 12-31-2026. A Second was made by T. Gose. Those invited to attend the meeting were the four board members, Fire Chief Kovach, Assistant Fire Chief R. Stambaugh, and the Fiscal Officer. Vote: K. Krupa-yea; D. Fisher-yea; and T. Gose-yea;

At 7:46 p.m. a motion by T. Gose was made to go out of executive session and return to the regular monthly board meeting. Second by K. Krupa. Vote: K. Krupa-yea; T. Gose-yea; and D. Fisher-yea.




April 2026 Incident Heat Mapping
NorthStar Golf Club
Berkshire
Big Walnut High School
Kinslow Park Disc Golf Course
Country View of Sunbury
Success Acres
Holmes Lumber
Royal Concrete
Cheshire Market
Roman Concrete
Rattlesnake Ridge Golf Club
Kendalwood Farm
The Other Guy Pizza
Professional Clock Repair
Galena
Alum Creek Phase 1 MTB Trail
Char-Mar Ridge Park
Glass Rooster Cannery
Africa
Big Walnut Rd
McNamara Park
Royal American Links
Feicht & Co
Brave Horse Equestrian Center
Sunbury Rd
N State St
N County Line Rd
Del County Rd 605


April 2026 Vehicle Response-225
140
120
100
80
60
40
20
0
120
0
59
13
7
1
2
0
7
2
7
7
Engine 351
Ladder 351
Rescue 352
Engine 352
Chief 350
Chief 351
PV351
Utility 351
Tanker 351
PV352
UTV351
Grass 351

BST&G Fire District

Community Risk Reduction
Inspectors Rocki Huddleston & Jason Whipple

MAY 2026 CRR Report

Events, Public Education, Training and Meetings Attended:

- 5/8/2026: Big Walnut Elementary Professional Day
- 5/20/20026: Delaware County Fire Prevention Committee Meeting w/ Building Safety
- 5/28/2026: 4th of July Planning Meeting, City of Sunbury

Upcoming Trainings, Meetings and Events:

- 6/1/2026: Great Beginnings Station Tour
- 6/2/2026: Great Beginnings Station Tour
- 6/3/2026: Training Webinar
- 6/10/2026: Safety Talk at Primrose
- 6/17/2026: Krinsky's Taekwondo Safety Day
- 6/20/2026: St John Neumann Fireworks
- 6/30/2026: Milestone Lane Station Tour

Child: Safety Seat Inspections and Installations:

- Child safety seats were installed in May: **4**

Fire Investigations:

- Fire / Arson Investigations for May: **0**

Permits and Invoices:

Permits issued in May: **2**
Permits issued year to date: **29**
Outstanding Invoices: **$7731.74**
Permit / Invoice Revenue for 2026**: $26,146.25**

Completed Inspections:

- Total inspections for May 2026: **45**
- Inspections year to date: **334**

Inspection Type	Count
Adoption / Foster	**2**
Annual Fire and Life Safety Inspections	**14**
Commercial Cooking Hood Acceptance	**1**
Complaint	
Construction / Plan Review Meeting	**2**
Construction Trailer	
Duct Smoke Detector Test	
Emergency Radio Coverage	
Evacuation Drills	
Fire and Life Safety Finals	**4**
Fire Alarm	**1**
Independent Standpipe	
Knox Box	**3**
Manual Fire Damper Drop Test	**1**
Mobile Food Trucks	**4**
Plan Review	**1**
Preliminary Plan Review	
Reinspections	**6**
Smoke Control	
Sprinkler System – Rough Inspection	**1**
Sprinkler System Final / Acceptance	**4**
Tent Membrane Inspection / Plan Review	
Thrust Block Inspection	**1**
Underground Fire Line	

Motion by T. Gose to approve the Fire Chief Report as presented, with a second by K. Krupa. Vote: D. Fisher-yea; K. Krupa-yea; and T. Gose-yea.

OLD BUSINESS:

STATION #2 -Report from construction team

A motion by T. Gose was made to accept the proposal from May's Consulting & Evaluation Services, Inc. to conduct a preliminary Building envelope installation review for the new fire station located at 485 Wilson Road, Sunbury, OH 43074. The amount to be approved for such services will be $2,900.00. Second by K. Krupa. Vote: K. Krupa-yea; T. Gose-yea; and D. Fisher-yea.

A motion by K. Krupa was made to accept the proposal from C.S.E. Engineering & Consulting, LLC from West Chester, OH to perform a site reconnaissance on the new fire station located at 485 Wilson Road, Sunbury, OH 43074. The amount for such service to be $3,500.00. Second by D. Fisher. Vote: D. Fisher-yea; K. Krupa-yea; and T. Gose-yea.

Fire Chief Christopher Kovach is authorized to sign the proposals on behalf of B.S.T.&G. Fire District.

A Change Order from CT Electric #16 A-2 was presented in the amount of $36,013.75.

This request will be tabled until the July meeting.

NEW BUSINESS:

PUBLIC INPUT: **Firefighter James R. Stambaugh, II 3-Unit, presented to the BST&G Fire Board a letter of commendation for the firefighters who responded to the horrific multi-vehicle accident on Interstate I-71 on April 11, 2026.**

Engine 351
Firefighters Josh Guy and Tyler Hackett
Rescue 352
Firefighters Guy Hatfield, Trevor Phillips, and Tom Kraft

Command Staff
Chief Christopher D. Kovach
Assistant Fire Chief James R. Stambaugh

Engine 351 and Rescue

FISCAL OFFICER REPORT: Finance Reports

***Payroll Reports:**
*** PP#9 and PP#10**
***Cash Flow Detailed by Fund Report**
***Visa Charge Report-April 2026**
***Receipt Report for -May 2026**
***Payment Listing for -May 2026**

***Reports sent via e-mail prior to meeting**

Bank Reconciliations:
May 2026-Balanced
Purchase Orders issued as requested

ADMINISTRATION:

A. BST&G Fire District was Recognized with a 3 rating with the STaRS program that is monitored with the Auditor of State for the 2023-2024 Audit period.
STaRS is the States Star Rating System which measures local government compliance and the Ohio Sunshine Laws. A 3 Star rating indicates that the entity has implemented 3 of the 4 best practices. Fiscal Officer Roy is commended for the training that he has taken and implemented those requirements at BST&G Fire district.

B. DRAFT-Sample of plaque to be placed on the new fire station
Discussed-No action taken.

C. Travel Reimbursement and meal stipend
2 request for reimbursements were presented for payment
1. **Need clarification on policy and procedures**
   a. **Meal stipend**
   b. **travel**

NEXT MEETING DATE: -Thursday July 9, 2026, 7:00 p.m.

Meeting will be held at station 350 W. Cherry Street Sunbury, OH

ADJOURN: **With no further business, a motion to adjourn was made by: T. Gose, with a second by K. Krupa. Vote: all yes, Motion carried.**

Minutes Approved August 17, 2026

_____ _____

Chairman-Richard Fisher **Vice-Chairman-Kathy Krupa**

_____ _____

Board Member-Stephen Ciacchi **Board Member-Tim Gose**

_____

Fiscal Officer-Greg Roy